

RESUME

Gouthami Thokala
Korutla,
Jagtial district,
Pin code :- 505326
Telanagana,
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CAREER OBJECTIVE:

I am looking for a challenging career opportunity to apply my academic knowledge and technical skills. am a hardworking and ambitious individual with a great passion in human resources management. I have done my graduation in business administration. My core subjects are human resources management, organisational behaviour, leadership skills and management. I did a project on employees satisfaction level. It helps to reduce the gap between labour force and upper management. I have excellent communication skills, enabling me to effectively communicate with a wide range of people. I am seeing a full time position in the company in which I can put in to practice my knowledge and experience, ultimately benefiting the operations of the organization that I work for.

EDUCATIONAL PROFILE:

Examination	Discipline/ Specialization	School/ College	Board/ University	Year of passing	GPA/ percentage
Degree	Bachelors in business administration	NSV Degree College, TG	Sathavahana University,TG	2023	80%
Intermediate	MPC	Nalla Malla Reddy Junior College, Hyderabad	Board of intermediate education,TG	2016	83%
SSC	SSC	Siddhartha High School, Korutla	Board of secondary education, AP	2014	97%

TECHNICAL SKILLS:

- MS Office
- MS Excel
- PowerPoint
- DCA
- HTML
- Data Analysis

PROJECT EXPERIENCE:

- Employees Satisfaction Level on HOLYCON technologies software development company
- This research is helps to build coordination between employees and the organization. It helps to reduce the gap between labour force and upper management. It leads to company growth and create productive work environment.

HOBBIES:

- Listening music
- Watching Movies

SOFT SKILLS:

- Good communication skills
- Active participant
- Leadership skills
- Sales
- Detail Oriented

STRENGTHS:

- Quick learner
- Flexible
- Ability to perform in critical situations
- Time management
- Patience
- Self-Motivated

PASSION:

Am passionate about self improvement both in personal and professional life. Working hard towards the goals. I passionate to do work in your company to learn new skills for my career growth.

PERSONAL INFORMATION:

Name : Thokala Gouthami
Father's Name : Thokala Mallesh
DOB: 06-7-1999
Nationality: Indian
Religion: Hindu
Marital Status: Single
Languages known: English, Telugu, Hindi
Address: H No: 1-1-1/5/332, Madhapur colony,
Village: Korutla
District: Jagtial
Pin code: 505326
State: Telanagana

DECLARATION:

I here by declare that the details furnished above are true and correct to the best of my knowledge and I will be responsible for any sort of problem related.