

NEHA GOPIDI

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Enthusiastic and highly motivated individual eager to launch a professional career. Strong willingness to learn and adapt to new challenges. Demonstrates excellent communication skills and a collaborative mindset. Committed to personal and professional growth. Ready to contribute energy and effort in a dynamic work environment. Proactively seeks opportunities to develop skills and knowledge.

WORK EXPERIENCE

HR

2024

Perfinitum Innovations

- Assisted in the recruitment process by screening resumes and coordinating interviews, resulting in reduction in time-to-hire.
- Collaborated with senior HR professionals to develop and implement employee engagement initiatives.
- Managed employee records and ensured compliance with company policies and legal regulations, improving data accuracy

HR AND GENERAL MANAGEMENT

2023

Talent serve

- Collaborated with cross-functional teams to identify staffing needs and streamline recruitment processes.
- Led recruitment strategies, resulting in quality hires.
- Conducted market research to benchmark company compensation and benefits, ensuring competitive offerings that increased employee retention
- Collaborated with senior management to align HR initiatives with business objectives, driving organizational growth.
- Utilized data analytics to optimize workforce planning.

EDUCATION

Malla Reddy College Of Engineering

2020-2024

Bachelor's Degree in Computer Science and Engineering

CGPA:7.0

SKILLS

Excellent Communication, Problem-Solving, Adaptability, MS Excel, MS Office, MS Word, Teamwork, HR Activities, Customer Services, My Sql, MS power point, Database Management, Data Analytics, Power BI

CERTIFICATIONS

- Google Ads For Beginners- (Coursera) 2025
- Microsoft Excel- (Coursera) 2025
- Frontend Development-HTML- (GreatLearning) 2023
- Full stack web development with React JS, Angular and Node JS 2023
- Create a project charter with google docs 2024
- Create a Lead Generation messenger chatbot using chatfuel 2024
- Building a Website using wordpress 2024
- TCS ION Career edge-young professional-(TCS) 2024
- Digital Volunteer trainee

ACHIEVEMENTS

- Student Placement coordinator in our college
- Served as Team Lead in college events
- Received an offer letter from Top trove foundation, Suvidha foundation, Bharat intern