

ROHIT SALVI

Business Analyst / SME

+919890313954 • rohit2324@yahoo.co.in • Pune, India 411048

PROFESSIONAL SUMMARY

A result oriented banking professional with 15+ years of diverse experience in retail banking and wholesale banking operations, with over 5 years of experience in Business Analyst / SME role.

- Possess great knowledge of in SDLC **in terms of Waterfall and Agile methodologies**. Have strong liaison experience among different stakeholders.
- Experience in translating complex business needs into clear and concise **BRD, FRD and SRS documents**.
- Modelling the requirements using **UML diagrams** and derived test cases from the **Use Cases** and facilitating **UAT** and coordinating with the technical team developing the application
- Designing prototypes using **Axure RP Pro** and **Balsamic**
- Experience in working with the **Scrum Team** and possess expertise in various stages which includes EPIC, User Stories, Product Backlog and Sprint Backlog, Prioritization and refinements, DOR and DOD checklist, Sprint Meetings, Sprint and Product Burndown Charts
- Exposure to various applications like **TCS Bancs, Flexcube, SFDC, CRM, Omniflow, CTS Application**.
- Hands on experience in day-to-day branch banking operation activities like **RTGS/NEFT, CTS Clearing, Fixed Deposits, Client Servicing, Cash Deposits/Withdrawal**.

SKILLS

Documenting Tool: MS Word

Project Management Tool: Jira

Reporting Tools: Power BI, Tableau

Prototyping Tools: Axure, Balsamiq

Database Management Tool: SQL

WORK HISTORY

Oct 2015 - Current
Pune

Senior Analyst / IDFC First Bank Ltd

Project No 01 : CTS Support Application (Jan 2024 to Dec 2024)

Methodology : Agile

Role : Business Analyst, Subject Matter Expert

Project Description : To overcome cheque reporting challenges CTS Support application was identified as a solution which would require all branches to update client account number, cheque number and cheque amount CTS Support application. Post which cheque lodgment data would be created in an excel format. This data from each individual branches can be accessed by Central clearing processing team.

Project No 02 : I Connect Application (Oct 2021 to Dec 2023)

Methodology : Agile

Role : Business Analyst, Subject Matter Expert

Project Description : While executing RTGS/NEFT transactions the number of transactions errors were on a higher side inspite of having maker and checker concept. Application enhancement was introduced in I Connect application where in checker was also needed to input transaction amount, beneficiary account number and IFSC code in the application

Key Responsibilities :

- Collaborated with stakeholders and gathered requirements using **elicitation techniques**
- Created **User Stories** and added acceptance criteria with the help of product owner, added user stories in the product backlog
- Prioritized and validated the requirements using **MoSCoW** and **FURPS** technique, added all the user stories into the sprint backlog based on prioritization order.
- Collaborated with the product owner and scrum team for deriving **BV and CP**, assisted the product owner for creation of **DOR and DOD checklist**
- Generated **Sprint and Product Burn Down Charts** to track the progress of work on day to day basis. Actively participated in product planning and UAT.
- Create and execute the user manuals / documents and training materials
- Use domain knowledge to recommend process change that will create efficiency, resolve problems, implement new products and product changes.

Project No 03 : I Connect Application (Mar 2020 to Aug 2021)

Methodology : Waterfall

Role : Business Analyst, Subject Matter Expert

Project Description : To streamline Term Deposit process and ensure the same are processed at FTR, E-checklist was enabled in existing application.

Key Responsibilities :

- Conducted Enterprise Analysis and prepared business case document, conducted stakeholder analysis and prepared **RACI Matrix**.
- Gathered requirements from the business heads through various elicitation techniques and prepared **BRD**, translated the business requirement into Functional requirements, collaborated with technical teams and prepared **SRS** documents.
- Created UML Diagrams, Prototypes and Mock ups for visual representation of requirements using **MS Visio, Balsamic and Axure RP Pro**.
- Created and maintained **RTM** throughout the project.
- Assisted in testing by preparing the test case scenarios and ensured the **UAT** was successful.
- Users were able to update the e-checklist at maker and checker levels and successfully assign cases to Central Processing Team.

- Resolved end user problems using root cause analysis and found permanent solutions for e-checklist updations.

Apr 2011 - Oct 2015
Pune

Senior Officer / Yes Bank Ltd

- Managed Teller transactions and subsequently transitioned to the Clearing Department as an Authorize
- Authenticated Outward and Inward Cheques clearing, ECS Clearing, CMS Transactions and facilitated NEFT/RTGS transactions
- Oversaw Teller Authorizer responsibilities including authorization of teller transactions, CMS transactions and ATM Cash management.
- Ensured Compliance and Audit Control.

Oct 2008 - Mar 2010
Pune

Service Officer / Kotak Mahindra Bank Ltd

- Teller Transactions
- Issuance of Demand Drafts / Payorders
- RTGS/NEFT Transactions
- Funds Transfers
- Deliverables Management
- Reviewing of BOD/EOD reports

EDUCATION

May 2005
Pune

Post Graduate Management Programme in Finance
MIT School Of Management

LANGUAGES

English

Hindi

Marathi