**Aliva Das**

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**Core competences: -**

* Business Analysis Planning
* Elicitation and Collaboration.
* Requirement Life cycle Management.
* Requirement Analysis and Design Definition.
* Strategy Analysis
* Stakeholder management
* Project management

**Technical skills**

* Documentation Tools: MS Suite
* Prototyping & Wire frames Tools: Axure & Balsamiq
* Modeling Tools: MS Visio, Draw.io.
* Database: SQL Server(2019)
* Project Management tool:- JIRA
* Reporting Tools: Power BI
* .Net Framework

**Education:-**

## BTech in Computer Science (BPUT), Odisha

2015 – 2019

**Certificates:-**

* Certified IT – Business Analyst **IIBA [EEP]ECBA**

## .Net Technology

**Language:-**

**English |Hindi |Odia**

**Career object: -**

Highly motivated and detail-oriented Business Analyst with a strong foundation in Agile methodologies, requirements gathering, and process improvement. Leveraging 8 months of Business Analysis experience, combined with a background as a .NET MVC Developer, to bridge the gap between technical and business teams.

**Profile summary: -**

* In-depth knowledge of SDLC in various phases (i.e waterfall & agile)
* Proficient in **Waterfall Model**: Gathered requirements using **Elicitation Techniques** and prepared **BRD, FRD, SRS** prepared **RACI Matrix**, BCD, created **UML Diagrams** and **Prototypes** and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.
* Expert in **Agile Scrum**: Creation of **user stories** and Added **Acceptance Criteria,** **BV & CP,** **Sprint** & **Product Backlogs** conducted various **Sprint Meetings**; **Sprint** & **Product Burndown charts** ensured **DOR** and **DOD** checklist.

 **Work experiences:**

**COEPD 04/024 –12/024**

**Business analyst Intern**

**Project name**:-**EEB**  **|Agile|**

**Project description:-.** Facilitated the development of an innovative solution for **EvoLush Beauty Blender,** designing and optimizing a business process for the creation and launch of an ecofriendly, professional-grade makeup blending tool as a prominent brand in the cosmetics industry.

Role:- Intern BA

Responsibilities:

* Interacted with the stakeholders and gathered requirements by using various **elicitation techniques**.
* Created user stories with appropriate acceptance criteria with the assistance of the Product Owner. Added **user stories** into **product backlog** using the **JIRA** tool.
* Prioritized and validated the requirements using **Moscow** and **FURPS** technique, added **user stories** to **sprint backlog** based on prioritization order.
* Collaborated with Product Owner and Scrum Master for **BV** and **CP**. and assisted the Product Owner for the creation of **DOR** and **DOD** checklist.
* Generated **Sprint, Product Burn down/Burn up charts** to track the project progress.
* Participated in product planning and **UAT** to successfully deliver each sprint component

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**Project name:- CMS | waterfall|**

**Project description:-** Developed an innovative College Management System (CMS) designed to optimize and streamline talent acquisition processes for educational institutions. The system focuses on reducing manual workload, improving efficiency, and enhancing communication with candidates.

**Role:-Intern BA**

**Responsibilities:-**

* Conducted **Enterprise Analysis** , Document,**Stakeholder Analysis**, and Gathered requirements from business heads using **Elicitation Techniques** and created a **BRD** Translated **BRD** into **FRD**, collaborated with the technical team, and prepared **SRS** Document.
* Created **UML diagrams** and **wireframes** using **MS Visio, Balsamiq,** and **Axure.**
* Created and maintained **RTM** throughout the project.