

S. Sirisha

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Core Competencies

- Business Analysis Planning and Monitoring.
- Requirement Life cycle Management.
- Requirement Analysis and Design Definition.
- Stakeholder management

Technical Skills

- Documentation Tools: MS Suite
- Prototyping & Wireframes Tools: Axure & Balsamiq
- Modeling Tools: MS Visio
- Database: SQL
- Project Management tool: JIRA
- Reporting Tools: Power BI & Tableau.

Domain knowledge:

LMS

Education

M.B.A (Finance)

Certifications

- Certified IT-Business Analyst from COEPD (IIBA-EEP)
- Certified Scrum Master (Scrum Alliance)

Soft Skills:

- Time Management
- Communication
- Problem Solving
- Creativity

Languages:

English, Hindi & Telugu

Career Objective

An ardent and solution-driven Business Analyst with 6.4 years of total professional experience, including 4.5 years of core Business Analysis expertise and 1.9 years in Business Operations and analytical roles, with a proven record of independently leading IT projects in reputed organizations.

Profile Summary

- Proficient in **Waterfall Model**: Gathered requirements using **Elicitation Techniques**, prepared **BRD, FRD, SRS**, created **RACI Matrix, BCD**, designed **UML Diagrams** and **Prototypes**, and tracked requirements through **RTM**. Well-versed with **UAT** and handling **Change Requests**.
- Expert in **Agile Scrum**: Creation of **User Stories**, added **Acceptance Criteria, BV & CP**, managed **Sprint & Product Backlogs**, conducted **Sprint Meetings**, tracked progress with **Burndown Charts**, and ensured **DOR** and **DOD** compliance.
- Demonstrated **problem-solving, attention to detail**, and **stakeholder communication** in handling operational tasks.

Work Experience

Company: Accenture

Methodology: Agile

Project Domain: Meta

Project Name: AIME

Jan 2019 – May 2022

Role: Business Analyst

Project Description: An AI-powered content moderation solution developed through Agile Scrum, enabling automated detection, review, and compliance-driven content management.

Key Responsibilities:

- Defined and prioritized **40+ user stories** across sprints, managing the product backlog in **JIRA**.
- Collaborated with **AI/ML engineers** to translate moderation requirements into actionable user stories.
- Facilitated **sprint planning, backlog grooming, and sprint reviews** with the Scrum team.
- Created **wireframes, acceptance criteria, and Definition of Done (DoD)** for moderation features.
- Reviewed and analyzed **user profiles, videos, and text-based content**, ensuring compliance with **client SLAs, content guidelines, and quality standards**.

Company: Infosys

Methodology: Waterfall

Project Domain: Google

Project Name: AccuMap

Feb 2016 – Jan 2019

Role: Process Specialist

Project Description: A systematic map accuracy enhancement initiative executed using the Waterfall model, focusing on structured documentation, validation, and stakeholder-approved deliverables.

Key Responsibilities:

- Led **requirements gathering** under the Waterfall model and created **BRD, FRD, SRS, and Use Case Specifications**.
- Conducted **stakeholder meetings** to capture **functional and non-functional requirements**.
- Coordinated with **UI/UX designers, developers, and testers**.
- Prepared **traceability matrices** to align requirements with test cases for complete coverage.
- Reviewed and validated **map-related data**, ensuring **data accuracy, compliance with regional standards and quality assurance**.