

RUCHITA PAWAR

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Summary

Business Analyst and Power BI Developer with 2+ years of experience in requirement gathering, data visualization, and process optimization. Proven track record of designing and delivering dashboards that improved reporting efficiency and supported data-driven decision making. Skilled in eliciting requirements, conducting feasibility studies, and applying Agile methodologies for end-to-end project delivery. Experienced in collaborating with cross-functional teams and global stakeholders to align business needs with technical solutions. Recognized for driving process improvements that boosted productivity by up to 8% and enhanced data accuracy. Strong interpersonal skills with a focus on clear communication, stakeholder engagement, and continuous learning.

Technical Skills

Tools: Power BI, Jira, Balsamiq, MS Visio, MS Excel, Power Point Presentation

Skills: Agile methodology, SDLC approach, Team Management, Presentation, Adaptability, Consistency, Flexibility, Communication, Client interfacing skill, Problem Solving, Risk Management, Cross-functional Collaboration.

Work Experience

Copeland India Private Limited

IP Admin & Power BI Developer

Oct 2024 - Jun 2025

Pune, Maharashtra

- Built and maintained **Power BI dashboards** that improved patent visibility and reduced manual reporting by **30%**.
- Ensured accuracy of **IP data and reporting tools**, enabling faster and more reliable business decisions.
- Designed **scalable data models** that boosted reporting speed by **25%** and supported large datasets.
- Partnered with stakeholders to **streamline requirement gathering**, cutting rework and improving delivery timelines.
- Strengthened collaboration and learning initiatives, contributing to **team productivity and knowledge sharing**.

Emerson innovation Center Pune

Intellectual Property Admin

Sep 2022- Oct 2024

Pune, Maharashtra

- Built **L&D dashboards** from scratch, boosting reporting efficiency and decision-making.
- Gathered stakeholder requirements and improved **UI/UX** for timely, high-quality delivery.
- Enhanced processes with **data cleaning and research**, achieving **4–8% performance gains**.
- Resolved technical/operational issues with **innovative solutions** that improved productivity.
- Supported **project management** and strengthened cross-team collaboration.

Projects

COEPD BA Course- Online Agriculture Store

May 2025 - Oct 2025

- Gathered and documented requirements using diverse elicitation techniques.
- Performed **SWOT, Feasibility, and Gap Analysis** to assess needs and recommend solutions.
- Defined **BA approach** by evaluating **Agile (Scrum) vs. Waterfall methodologies**.
- Designed **3-tier architecture** and created **UML diagrams** (Use Case, Activity, Process Flows).
- Prioritized requirements using **MoSCoW, Business Value, and Cost of Production** methods.
- Applied **Agile principles** for requirements management, sprint planning, and delivery.
- Led **UAT** by preparing test cases, validating functionality, and capturing feedback.

Emerson Innovation Center Pune- Emerson Portal

Sep 2023 – Sep 2024

- Assisted in **requirement elicitation** with IP coordinators, inventors, and BU leaders to capture **AS-IS and TO-BE needs**.
- Documented **BRDs**, validated requirements, and aligned them with business objectives.
- Organized meetings, prepared **MoMs**, and tracked action items for timely closure.
- Supported **pilot testing and UAT**, documenting feedback and updates.
- Maintained **requirement traceability** and supported change management with senior BA/project team.
- Acted as liaison between **Pune and US teams** for communication and data clarification.

Position of Responsibility

- IP Banquet
- IP felicitation
- Innovation Month
- Idea Kindling Week

Education

Fergusson College Pune
Masters of Science in Physics

Sep 2022 – May 2024
Pune, Maharashtra