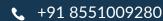
NACHIKET HEMLANI

BUSINESS ANALYST



✓ Nachiket.hemlani@gmail.com

CORE COMPETENCES: -

- BUSINESS ANALYSIS PLANNING AND MONITORING.
- ELICITATION AND COLLABORATION.
- REQUIREMENT LIFE CYCLE MANAGEMENT.
- REQUIREMENT ANALYSIS AND DESIGN DEFINITION.
- STRATEGY ANALYSIS
- SOLUTION EVALUATION
- STAKEHOLDER MANAGEMENT
- PROJECT MANAGEMENT

TECHNICAL SKILLS :-

- DOCUMENTATION TOOLS: MS SUITE.
- PROTOTYPING & WIRE FRAMES TOOLS: AXURE & BALSAMIQ
- MODELING TOOLS: MS VISIO, DRAW.IO.
- DATABASE: SQL
- PROJECT MANAGEMENT TOOL:- JIRA
- REPORTING TOOLS: POWER BI, & TABLEAU.

DOMAIN KNOWLEDGE:-

- FINANCE
- SALES
- CRM

EDUCATION

BACHELORS IN HOSPITALITY MANAGEMENT UNIVERSITY OF PUNE

CERTIFICATION

- CERTIFIED IT BUSINESS ANALYST IIBA (EEP)
- NISM-SERIES-XXI-A: PORTFOLIO MANAGEMENT SERVICES
- NISM-SERIES-V: MUTUAL FUND DISTRIBUTION CERTIFICATE

SOFT SKILLS: -

- ANALYTICAL AND PROBLEM-SOLVING SKILLS
- COMMUNICATION & INTERPERSONAL SKILLS
- ADAPTABILITY & LEADERSHIP
- TEAM WORK
- TIME & PROJECT MANAGEMENT
- CRITICAL THINKING AND REASONING

LANGUAGES:-

- ENGLISH
- HINDI
- MARATHI
- SINDHI

CAREER OBJECTIVE

Certified Business Analyst with a strong foundation in analysing business processes, eliciting requirements and delivering IT-driven solutions to enhance organisational efficiency. Over 9 years of experience in business analysis, documentation, stakeholder collabration and reporting. Adept at bridging the gap between technical teams and business needs.

PROFILE SUMMARY

- Results-driven professional with in-depth knowledge of the Software Development Life Cycle (SDLC), proficient in both Waterfall and Agile methodologies. Strong experience in the Waterfall Model, skilled in requirements gathering through elicitation techniques, and proficient in preparing key documentation such as BRD, FRD, SRS, RACI Matrix, BCD, UML diagrams, and RTM. Well-versed in managing UAT, handling Change Requests, and ensuring effective project delivery.
- Expert in Agile Scrum, with a focus on creating user stories, defining
 acceptance criteria, managing sprint and product backlogs, and
 conducting key Scrum ceremonies, including sprint planning and
 reviews. Adept at ensuring DOR (Definition of Ready) and DOD
 (Definition of Done) compliance, and tracking progress using
 Burndown charts.

WORK EXPERIENCE

NUVAMA WEALTH

May 24 - Oct 24

Assistant Vice President - Wealth

Project Name - MARS (Agile Methodology)

Project Description - The MARS application helps wealth managers provide a customised investment plan to investors based on defined business rules.

Role: Business Analyst

Responsibilities:

- Requirement Gathering & Analysis: Collaborated with stakeholders to elicit, analyze, and document business requirements, ensuring alignment with organizational goals and wealth management standards.
- **Process Optimization:** Evaluated and enhanced investment, portfolio management, and trading processes, identifying inefficiencies and recommending improvements for optimized financial operations.
- Stakeholder Engagement: Acted as a liaison between product managers, investment advisors, wealth managers, developers, and QA teams for seamless project execution.
- Regulatory Compliance: Ensured adherence to SEBI and other financial regulatory guidelines in investment strategies, risk management, and wealth advisory processes.

RHYTHM RESITEL

Nov 2020 - April 2024

Business Analyst

Project 1 - Rhythm PMS (Agile Methodology)

Project Description - The Rhythm PMS Application is a comprehensive **Customer Relationship Management** (CRM) solution designed to share real time data of sales and revenue with Unit holders and also to initiate internal bookings.

Project 2 - Salesforce

Project Description - Led efforts to **integrate salesforce** for project and inventory management, ensuring seamless data upload and maintenance.

- Responsible for modelling requirements using UML diagrams such as use cases, activity diagrams in MS Visio tool.
- Created **user stories** with appropriate acceptance criteria with the assistance of the Product Owner. Added user stories into product backlog using the **JIRA tool**.
- Executed extensive travel to Dubai, Singapore, Bangalore, Hyderabad, Kerala, Noida etc to implement standardisation business process.
- Prioritised and validated the requirements using **Moscow and FURPS technique**, added user stories to sprint backlog based on prioritization order.
- Designed a **streamlined process flow** for the Expression of Interest(EOI) system for new product launches.
- Illustrated multiple solution based process through activity diagrams and documented it comprehensively with BRD and screen mock-ups.
- Managed inquiry processes within **salesforce**, capturing diverse **promotional activities as campaigns** and associating incoming inquiries with corresponding campaigns.

BETWEEN BREADS

May 2015- March 2020

Business Head

Project Name - <u>Between Breads</u> (Waterfall Methodology)

Project Description - The BB Application is a comprehensive **order and inventory management** system that helps the leadership **monitor sales and order process** as well as to smoothen the coordination between multiple departments and branches.

- Conducted in-depth market analysis and customer segmentation, identifying key trends and opportunities that contributed to a 15% increase in overall sales over a 2-year period.
- Collaborated with **cross-functional teams** (marketing, operations, finance) to **streamline business processes**, resulting in a 20% improvement in operational efficiency and a 10% reduction in food waste across multiple locations.
- Provided data-driven insights on menu optimization by analyzing sales data and customer preferences, leading to the introduction of three new high-margin menu items that contributed to a 12% increase in average order value.
- Translated BRD into **Functional Requirements Document (FRD)**, Collaborated with the technical team, and prepared **SRS Document**.
- Created **UML diagrams and wireframes** to visually represent requirements using MS **Visio**, **Balsamiq**, and **Axure**.
- Created and maintained RTM throughout the project.