**Profile summary:**

* In-depth knowledge of SDLC in various phases (i.e waterfall & agile)
* Proficient in **Waterfall Model**: Gathered requirements using **Elicitation Techniques** and prepared **BRD, FRD, SRS** prepared **RACI Matrix**, BCD, created **UML Diagrams** and **Prototypes** and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.
* Expert in **Agile Scrum**: Creation of **user stories** and Added **Acceptance Criteria,** **BV & CP,** **Sprint** & **Product Backlogs** conducted various **Sprint Meetings**; **Sprint** & **Product Burndown charts** ensured **DOR** and **DOD** checklist.
* **NON BA points (2-real-time point)**

BA Agile Responsibilities:

* Interacted with the stakeholders and gathered requirements by using various **elicitation techniques**.
* Created user stories with appropriate acceptance criteria with the assistance of the Product Owner. Added **user stories** into **product backlog** using the **JIRA** tool.
* Prioritized and validated the requirements using **Moscow** and **FURPS** technique, added **user stories** to **sprint backlog** based on prioritization order.
* Collaborated with Product Owner and Scrum Master for **BV** and **CP**. and assisted the Product Owner for the creation of **DOR** and **DOD** checklist.
* Participated in **sprint ceremonies** to remove **road blocks** in the project.
* Generated **Sprint, Product Burn down/Burn up charts** to track the project progress.
* Participated in product planning and **UAT** to successfully deliver each sprint component.
* Real time experience points(2 to 3)

BA Waterfall Responsibilities:

* Conducted **Enterprise Analysis** and under the assistance of a senior BA in creating a Business Case Document, conducted **Stakeholder Analysis,** and prepared **RACI Matrix**.
* Gathered requirements from business heads using **Elicitation Techniques** and created a Business **Requirements Document (BRD).**
* Translated **BRD** into **Functional Requirements Document (FRD),** Collaborated with the technical team, and prepared **SRS Document.**
* Created **UML diagrams** and **wireframes** to visually represent requirements using **MS Visio, Balsamiq, and Axure.**
* Created and maintained **RTM** throughout the project.
* Assisted in Testing Team by preparing **Test Case Scenarios** and ensured the **UAT** was successful.
* Real time experience points(2 to 3)

**Certified IT Business analyst from IIBA(EEP)**

**SME Responsibilities for Agile project**

* Provide deep **domain knowledge** and expertise related to the project's subject matter.
* Assist in clarifying **requirements** and ensuring a shared understanding of the domain among team members.
* Collaborate with the **product owner** and business analysts to **analyze** and refine **user** **stories** or requirements.
* Validate that **user stories** accurately reflect **business needs** and are feasible from a technical and domain perspective.
* Participate in **grooming sessions** to refine **user stories** and **acceptance criteria**.
* Clarify doubts, provide additional context, and assist in breaking down larger stories into smaller, **manageable tasks**.
* Work closely with the product owner and the team to define clear and **testable acceptance criteria** for **user stories.**
* ensure that acceptance criteria align with **business goals** and are achievable.
* Share **domain knowledge** with team members to enhance their understanding of the project's context.
* Work closely with developers to answer questions, resolve issues, and provide guidance during the implementation of **user stories.**
* Assist in the development of **test cases** and **scenarios** based on domain knowledge.
* Collaborate with the testing team to ensure that **test cases** cover all relevant aspects of the system.
* Provide feedback during **sprint reviews** and **retrospectives** to help the team improve its processes.
* Identify potential risks or challenges related to the domain and work with the team to develop **mitigation strategies**.
* Proactively address issues that may arise due to gaps in domain understanding.