KUMARAN D

Business Analyst

CONTACT

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📍 Chennai

CORE COMPETENCES

- Business Analysis Planning and Monitoring.
- Elicitation and Collaboration.
- Requirement Life cycle Management.
- Requirement Analysis and Design Definition.
- Strategy Analysis
- Solution Evaluation
- Stakeholder management
- Project management

TECHNICAL SKILLS

- Documentation Tools: MS Suite.
- Prototyping & Wire frames Tools: Axure & Balsamiq
- Modeling Tools: MS Visio, Draw.io.
- Database: SQL
- Project Management tool: JIRA
- Reporting Tools: Power BI, & Tableau.

DOMAIN KNOWLEDGE

- SCM
- CRM
- E-COMMERCE

EDUCATION

- Master of Business Adminstration
- BACHLOR OF ENGINEERING

CERTIFICATES

- Certified IT – Business Analyst IIBA [EEP]

LANGUAGES

- English
- Tamil

CAREER OBJECTIVE

A results-driven experienced Business Analyst with over 5 years of relevant expertise in delivering digital transformation and process optimization across Supply Chain Management, Procurement, and Content Management domains, backed by a total of 14 years of industry experience. Demonstrated proficiency in both Agile and Waterfall methodologies, with a strong focus on stakeholder engagement, domain analysis, and translating business requirements into impactful technical solutions. Skilled in collaborating with cross-functional teams to drive value-centric outcomes.

PROFILE SUMMARY

- In-depth knowledge of SDLC in various phases (i.e **waterfall & agile**)
- Proficient in **Waterfall Model**: Gathered requirements using Elicitation Techniques and prepared **BRD, FRD, SRS** prepared **RACI Matrix**, BCD, created **UML Diagrams** and Prototypes and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.
- Expert in **Agile Scrum**: Creation of user stories and Added **Acceptance Criteria, BV & CP, Sprint & Product Backlogs** conducted various **Sprint Meetings; Sprint & Product Burndown** charts ensured **DOR** and **DOD** checklist.
- Responsible for implementing internal **Supply Chain strategies** to cater to high delivery and short lead time requirements.
- Meeting exceeds desired service level and Inventory targets as defined for the Products assigned, validated through Procurement metrics.

WORK EXPERIENCE

▪ Wipro

Designation : Senior Executive

Dec 2021-Present

Project: CMS Application Development & Maintenance Project |Agile|

Technology:HTML5, CSS3, JavaScript

Role : Subject Matter Expert

Tools : SQL, JIRA,SCRUM,Power BI

Project description

The CMS application is a centralized digital platform designed to streamline order management for buying fashion, cosmetics, and household items from multiple suppliers. It enables procurement teams and category managers to manage product content, supplier catalogs, and purchasing workflows efficiently.

Resposibilities

- Provide deep domain knowledge and expertise related to the project's subject matter.
- Assist in clarifying requirements and ensuring a shared understanding of the domain among team members.
- Collaborate with the product owner and business analysts to analyze and refine user stories or requirements.
- Validate that user stories accurately reflect business needs and are feasible from a technical and domain perspective.
- Participate in grooming sessions to refine user stories and acceptance criteria.
- Clarify doubts, provide additional context, and assist in breaking down larger stories into smaller, manageable tasks.
- Work closely with the product owner and the team to define clear and testable acceptance criteria for user stories.
- ensure that acceptance criteria align with business goals and are achievable.
- Share domain knowledge with team members to enhance their understanding of the project's context.
- Work closely with developers to answer questions, resolve issues, and provide guidance during the implementation of user stories.

Hatsun Agro Product Ltd

Designation : Purchase Officer

APR-2018 - Dec 2021

Project: Enterprise Procurement Management System |Waterfall|

Technology:CSS3, JavaScript,MongoDB

Role : Business Analyst

Tools: Microsoft project,Gann Chart, MSExcel,Powerpoint,

Project description

The Enterprise Procurement Management Application is a comprehensive digital platform designed to automate and streamline procurement processes across the organization. It facilitates the end-to-end procurement lifecycle, including purchase requisitions, approvals, supplier onboarding, purchase order creation, invoice management, and compliance tracking.

Resposibilities

- Collaborate with stakeholders (procurement team, finance, legal, vendors) to elicit, document, and analyze business requirements, ensuring alignment with procurement goals and compliance needs.
- Analyze current procurement workflows, identify inefficiencies or gaps, and define optimized future-state processes through process maps, flowcharts, or use case models.
- Translate business needs into clear Functional Requirement Documents (FRDs) or User Stories with detailed acceptance criteria to guide development teams.
- Act as a bridge between business stakeholders and technical teams, ensuring requirements are well understood and consistently aligned throughout the project lifecycle.
- Provide input on the design of user interfaces for procurement modules, helping to validate mockups or wireframes for ease of use and alignment with procurement workflows.
- Define test scenarios, coordinate User Acceptance Testing (UAT) with end users, capture feedback, and ensure final delivery meets business expectations.
- Responsible for implementing internal procurement strategies to cater to high delivery and short lead time requirements
- Working with team members and Procurement Manager to complete duties as needed.
- Submission of daily & monthly operational and analytical reporting.

MICHELIN INDIA PVT LTD

Designation : Operating Engineer-Warehouse

JUN-2016 to APR-2018

Resposibilities

- Taking Care of Responsible operations of Material Management of Warehouse/Stores.
- Responsible for Incoming and outgoing materials of Warehouse.
- Ensuring material availability for running and upcoming production with coordination of planning team.
- Making GRN in ERP systems.
- Inter warehouse stock transfer management.

Flextronics Technologies

Designation : SUPERVISOR – WIP

APR-2015 to JAN-2016

Resposibilities

- Supervision of Incoming and outgoing materials from stores to production.
- Ensuring smooth material flow for production in FIFO manner as per production plan and schedule.
- Maintaining complete records, STOCK entries for stock inward and outward.
- Ensuring material availability for running and upcoming production with coordination of planning team.
- Focusing on areas like cost reduction, inventory accuracy, and storage improvement by identifying the VA's and NVA's in logistics operations.
- Monitoring & Maintaining 5S and 3C activity regularly.

NEC INDIA PVT LTD

Designation : TECHNICIAN STORES CONTROL

OCT- 2012 to APR-2015

Resposibilities

- Responsible for Incoming and outgoing materials of stores.
- Responsible for all the materials received are to be entered in the inward register and also ensure that the quantities are as per the invoice and purchase order. (Stock Inward/Outward).
- Material storage and put away process.
- Implementation of BIN card.