**Rohit Salvi**

**Business Analyst / SME**

# CONTACT DETAILS

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**CORE COMPETENCY**

* Business Analyst Planning & monitoring
* Elicitation & Collaboration
* Requirement Life Cycle Management
* Strategy Analysis
* Solution Evaluation
* Stakeholder Management
* Project Management

**TECHNICAL SKILLS**

* Documentation tools: MS Office Suite
* Prototyping: Balsamiq & Axure
* Modeling Tools: MS Visio, Draw.io.
* Database : SQL
* Project Management tool:- JIRA
* Reporting Tools: Power BI & Tableau

**DOMAIN KNOWLEDGE**

* Retail and Wholesale Banking
* Core Banking System - TCS Bancs**,** Flexcube, SFDC, CRM, Omniflow, CTS Application

**EDUCATION**

Post Graduate Management Programme In Finance – (2003-2005)

**CERTIFICATION**

Certified Business Analyst, IIBA [EEP]

**LANGUAGES**

English, Hindi and Marathi

# CAREER OBJECTIVE

A dedicated and hard-working business analyst willing to redefine the career trajectory from banking into a new domain to help the company grow to new heights and to gain expertise in Business Analysis. Experienced professional with **15.7 years** of overall experience, including **5.1 years** as a Business Analyst within the banking domain.

# PROFILE SUMMARY

* Possess great knowledge of in SDLC **in terms of Waterfall and Agile methodologies**. Have strong liaison experience among different stakeholders.
* Experience in translating complex business needs into clear and concise **BRD, FRD and SRS documents**.
* Modellingthe requirements using **UML diagrams** and derived test cases from the **Use Cases** and facilitating **UAT** and coordinating with the technical team developing the application
* Deigning prototypes using **Axure RP Pro** and **Balsamiq**
* Experience in working with the **Scrum Team** and possess expertise in various stages which includes EPIC, User Stories, Product Backlog and Sprint Backlog, Prioritization and refinements, DOR and DOD checklist, Sprint Meetings, Sprint and Product Burndown Charts
* Exposure to various applications like **TCS Bancs, Flexcube, SFDC, CRM, Omniflow, CTS Application**.
* Previous exposure into day-to -day branch banking operation activities like **RTGS/NEFT, CTS Clearing, Fixed Deposits, Client Servicing, Cash Deposits/Withdrawal**.

# WORK EXPERIENCE

**IDFC FIRST BANKT LTD OCT 2015 – PRESENT**

**Designation**: Senior Analyst

**Project 01:** CTS Support Application

**Methodology:** Agile

**Role:** Subject Matter Expert

**Technology:** Java

**Tools:** Jira, Balsamiq, Axure and Power BI

**Project Summary:** To overcome cheque reporting challenges CTS

Support application was identified as a solution, which would require

all branches to update client account number, cheque number

and cheque amount CTS Support application. Post which cheque

lodgment data would be created in an excel format. This data from

each individual branches can be accessed by Central clearing

processing team.

**Key Responsibilities:**

* Provide deep **domain knowledge** and expertise related to the project's subject matter.
* Assist in clarifying **requirements** and ensuring a shared understanding of the domain among team members.
* Participated in **grooming sessions** to refine **user stories** & **acceptance criteria.**
* Collaborate with the **product owner** and business analysts to **analyze** and refine **user stories** or requirements.
* Validate that **user stories** accurately reflect **business needs** and are feasible from a technical and domain perspective.
* Clarify doubts, provide additional context, and assist in breaking down larger stories into smaller, **manageable tasks**.
* Work closely with the product owner and the team to define clear and **testable acceptance criteria** for **user stories**.
* Ensure that acceptance criteria align with **business goals** and are achievable.
* Work closely with developers to answer questions, resolve issues, and provide guidance during the implementation of **user stories**.
* Assist in the development of **test cases** and **scenarios based** on domain knowledge.
* Identify potential risks or challenges related to the domain and work with the team to develop **mitigation strategies**

**Project 02:** I Connect Application

**Methodology:** Agile

**Role:** Business Analyst

**Technology:** Python

**Tools:** Jira, Balsmiq, Axure and Power BI

**Project Summary:**

While executing RTGS/NEFT transactions the number of transactions errors were on a higher side inspite of having maker and checker concept. Application enhancement was introduced in I Connect application where in checker was also needed to input transaction amount, beneficiary account number and IFSC code in the application

**Key Responsibilities:**

* Collaborated with stakeholders and gathered requirements using **elicitation techniques**
* Created **User Stories** and added **acceptance criteria** with the help of product owner, added user stories in the product backlog using **JIRA.**
* Prioritized and validated the requirements using **MoSCoW** and **FURPS** technique, added all the user stories into the sprint backlog based on prioritization order.
* Collaborated with the product owner and scrum team for deriving **BV and CP**, assisted the product owner for creation of **DOR and DOD checklist**
* Generated **Sprint and Product Burn Down Charts** to track the progress of work on day-to-day basis. Actively participated in product planning and UAT.
* Create and execute the user manuals / documents and training materials.
* Used domain knowledge to recommend process change that will create efficiency, resolve problems, and implement new products and product changes.

**Project 03:** I Connect Application

**Methodology:** Waterfall

**Role:** Business Analyst

**Technology:** Python

**Tools:** MS Visio, Axure, Balsamiq and Power BI

**Project Description:** To streamline Term Deposit process and ensure the same are processed at FTR, E-checklist was enabled in

existing application.

**Key Responsibilities:**

* Conducted Enterprise Analysis and prepared business case document, conducted stakeholder analysis and prepared **RACI Matrix**.
* Gathered requirements from the business heads through various elicitation techniques and prepared **BRD**, translated the business requirement into Functional requirements, collaborated with technical teams and prepared **SRS** documents.
* Created UML Diagrams, Prototypes and Mock ups for visual representation of requirements using **MS Visio, Balsamiq and Axure RP Pro**.
* Created and maintained **RTM** throughout the project.
* Assisted in testing by preparing the test case scenarios and ensured the **UAT** was successful.
* Users were able to update the e-checklist at maker and checker levels and successfully assign cases to Central Processing Team.
* Resolved end user problems using root cause analysis and found permanent solutions for e-checklist updations.

**Yes Bank Ltd**   **Apr 2011 to Oct 2015**

**Designation**: Senior Officer

**Roles and Responsibilities**

* Managed General Banking transactions, Authenticated Outward and Inward Cheques clearing, ECS Clearing, CMS Transactions and facilitated NEFT/RTGS transactions.
* Oversaw Teller Authorizer responsibilities including authorization of teller transactions, CMS transactions and ATM Cash management and ensured compliance and audit control

**Kotak Mahindra Bank Oct 2008 to Mar 2010**

**Designation**: Service Officer

**Roles and Responsibilities**

* Teller Transactions, Issuance of Demand Drafts / Pay orders and RTGS/NEFT /Funds Transfer Transactions
* Deliverables Management and monitoring of BOD / EOD reports