ARJUN P RAUT

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**CAREER OBJECTIVE**

Professionally, to contribute significantly in the corporate world and acquire perfect blend of

technical, operational and managerial skills and personally, to be a good citizen and a human

being and make a difference in whatever I do.

**SUMMARY**

I am BSc Computer Science graduate and have 12 years of experience in Investment Baking, Loan Syndication and Commercial Lending Operations.

**Experience Details:**

**Company**: State Street Corporate Services

**Process**: Loan Syndication & Investment Banking

**Role**: Team Leader

**Duration**: May 2023– Present

**Description**:

Working as a Team Leader for loan Syndication and Investment Banking Process.

I am part of the team who daily handling fund accounting, trade settlements, payment processing, trade processing for full service and middle office, reconciliation, notices, paydowns, restructure, interest processing for loan Syndication operations and Investment Banking operations.

**Responsibilities**:

* As a Team Leader use to guide the team and help them out with any queries
* Managing team and assign daily volumes and working on them as per client deadlines.
* Client Management.
* Daily Reporting.
* Attend client calls on weekly basis and whenever required.

**Company: Coforge BPS**

**Process**: Loan Syndication and Commercial Lending

**Role**: Team Leader

**Duration**: March 2015 – April 2023

**Description**:

In Coforge BPS was working as a Team Leader for Loan Syndication and Commercial Lending for 8 years.

I was a part of Team Payments/Payoffs/syndication trade settlements and Advance processing, who used process customer monthly payments like Interest, Principal, escrow, late charge and fees through cheque, DDA, wire notice and General Ledger forms and posting the transactions.

Working on wire application, amortization, Libor Breakage, fees setup and posting then on system.

Processing client drawdown request that is advance request from customer's line of credit and

Processing payoff and pay down request and refund any overage to the customer.

Processing participation, syndication and bilateral loans, like interest, principal, escrow and

other fees and setup New Loan and Billing Schedule (Interest/Escrow & Principal Schedule)

**Responsibilities:**

* As a Team Leader use to provide best support to the team.
* Use to deliver training to new hires.
* Managing team and assign daily volumes.
* Client Management.
* Creates operation reports, status updates on a Daily, weekly and monthly basis.
* Attend client calls on weekly basis to discuss team performance, SLA and new updates details.

**Job Achievements:**

* Received Three Times Star Award and recognitions.
* Received a best performer for the year award from Clients.
* L&D Certified.

**Company**: Indecomm Global Services

**Process**: Loan Servicing and Lending

**Role**: Lead Associate

**Duration**: August 2012- January 2015

**Description**:

● In Indecomm Global Services worked as a Lead Associate for 2.5 years.

● Worked on Loan Servicing and Lending Services.

**Responsibilities**:

● As a Lead Associate used to provide best support to the team.

● Used to Process loans for lending services.

● Also, would prepare operations reports, status updates on a need basis.

**Job Achievements:**

● Received Two Times Star Performer Award and recognitions.

**Skills and Application Proficiency**

* Good Knowledge of Microsoft Applications
* WSO, MCH, Loan HQ (Trade Automation Tool), TPX, Loan Ops.
* Good communication skills.
* Team player and a good motivator.
* Willingness to learn and adapt things easily.
* Hardworking and dedicated.

**EDUCATION**:

● Maharashtra State Board 10th Standard passed with first class in June 2006,

R.D.V.D School, Devdi, Dist-Beed

● Maharashtra State Board 12th Standard passed with distinction in June 2008,

Gajanan College, Rajuri, Beed (Science Stream)

● Bachelor of Science in Computer passed with distinction at CIT College,

Latur, Affiliated to SRTMU, Nanded (2008-2011)

**PERSONAL PROFILE:**

Date of Birth: June 05, 1990

Father’s Name: Mr. Panditrao Raut

Mother’s Name: Mrs. Sumitra Raut

Mother Tongue: Marathi

Nationality: Indian

Languages Known: English, Hindi and Marathi

Gender: Male

Permanent Address: Hill Shire Phase 1 co operative

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