**Name: -** Ms. Jyoti Shewale

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**Core competences**

* Business Analysis Planning and Monitoring.
* Elicitation and Collaboration.
* Requirement Life cycle Management.
* Requirement Analysis and Design Definition.
* Strategy Analysis
* Solution Evaluation
* Stakeholder management
* Project management

**Technical skills**

* Documentation Tools: MS Suite
* Prototyping & Wire frames Tools: Axure & Balsamiq
* Modeling Tools: MS Visio, Draw.io.
* Database: SQL
* Project Management Tool: - JIRA
* Reporting Tools: Power BI, & Tableau.

**Education**

Master in Computer Applications (MCA)

**Certificates**

Certified IT – Business Analyst IIBA [EEP]

**Soft skills**

* Effective Communication
* Critical Thinking
* Time Management
* Teamwork

**Language**

English, Hindi, Marathi

**Career Object: -**

An enthusiastic and well experienced with 12year s of Academic experience and completed the certification of Business Analyst from COEPD.

Seeking a dynamic role where I can apply my analytical skills and project management expertise to optimize processes, enhance stakeholder collaboration, and contribute to organizational success.

**Profile summary: -**

* In-depth knowledge of SDLC in various phases (i.e waterfall & agile)
* Proficient in **Waterfall Model**: Gathered requirements using **Elicitation Techniques** and prepared **BRD, FRD, SRS** prepared **RACI Matrix**, **UML Diagrams** and **Prototypes** and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.
* Expert in **Agile Scrum**: Creation of **user stories** and Added **Acceptance Criteria,** **BV & CP,** **Sprint** & **Product Backlogs** conducted various **Sprint Meetings**; **Sprint** & **Product Burndown charts** ensured **DOR** and **DOD** checklist.
* Non-BA Experience- Worked as Assistant professor in JSPM’s Rajarshi Shahu College of Engineering, Pune. Handled various roles and responsibilities in Academics and Non-Academics.

**Work experience**

**Project 1:** - Online Food Application |Agile|

**Project description: -**

Online Food Application is a digital platform that enables user to browse, order and pay for food restaurants, cloud kitchens. It streamlines the ordering process and enhance customer convenience.

**Responsibilities: -**

* Interacted with the stakeholders and gathered requirements by using various **elicitation techniques**.
* Created user stories with appropriate acceptance criteria. Added **user stories** into **product backlog** using the **JIRA** tool.
* Prioritized and validated the requirements using **Moscow** and **FURPS** Collaborated with Product Owner and Scrum Master for **BV** and **CP**. and assisted the Product Owner for the creation of **DOR** and **DOD** checklist.
* Participated in **sprint ceremonies** to remove **road blocks** in the project.
* Generated **Sprint, Product Burn down/Burn up charts** to track the project progress.
* Participated in product planning and **UAT** to successfully deliver each sprint component.

**Project 2: -**  Learning Management System | waterfall|

**Project description: -**

Learning Management System is a digital platform designed to manage, deliver and track educational content. It is used by colleges for online learning and for uploading contents

**Responsibilities: -**

* Conducted **Enterprise Analysis, Stakeholder Analysis,** Prepared **RACI Matrix**.
* Gathered requirements from business heads using **Elicitation Techniques** and created a Business **Requirements Document (BRD).**
* Translated **BRD** into **Functional Requirements Document (FRD),** Collaborated with the technical team, and prepared **SRS Document.**
* Created **UML diagrams** and **wireframes** to visually represent requirements using **MS Visio, Balsamiq, and Axure.**
* Created and maintained **RTM** throughout the project.
* Assisted in Testing Team by preparing **Test Case Scenarios** and ensured the **UAT** was successful.