

<p> Name: Mukram Patel Mobile: 7406177916 Email: Mukram.btech@gmail.com Linkedin ID: www.linkedin.com/in/mukrampatel </p> <p>CORE COMPETENCIES:</p> <ul style="list-style-type: none"> Business Analysis Planning and Monitoring Elicitation and Collaboration Requirement Life Cycle Management Requirement Analysis and Design Definition Strategy Analysis Solution Evaluation Stakeholder Management Project Management <p>TECHNICAL SKILLS:</p> <ul style="list-style-type: none"> Documentation Tools: MS Word, MS PowerPoint, MS Excel Modeling Tools: MS Visio Data/Project Management: JIRA Reporting Tools: Power BI & Tableau Prototyping and Wireframe Tools: Axure & Balsamiq Languages: HTML, CSS, Java Database: SQL <p>EDUCATION:</p> <p>Bachelor of Technology (B.Tech) Computer Science (2023)</p> <p>CERTIFICATION:</p> <ul style="list-style-type: none"> Certified Business Analyst, IIBA (EEP) <p>SOFT SKILLS:</p> <ul style="list-style-type: none"> Communication Skills Time Management Problem-Solving Teamwork <p>LANGUAGES:</p> <ul style="list-style-type: none"> English Hindi Kannada 	<p>CAREER OBJECTIVE:</p> <p>A results-driven Business Analyst with expertise in requirement gathering, stakeholder management, and process optimization. Skilled in Agile & Waterfall methodologies, JIRA, SQL, and Power BI, with a passion for bridging business needs with technology to drive efficiency and innovation.</p> <p>PROFILE SUMMARY:</p> <ul style="list-style-type: none"> In-depth knowledge of SDLC across various phases (Waterfall & Agile). Proficient in the Waterfall Model: Experienced in gathering requirements using elicitation techniques and preparing BRD, FRD, SRS. Skilled in creating RACI Matrix, BCD, UML diagrams, prototypes, and tracking requirements through RTM. Well-versed in UAT handling and Change Requests. Expert in Agile Scrum: Skilled in creating user stories and adding Acceptance Criteria, BV & CP. Managed Sprint & Product Backlogs, conducted various Sprint Meetings, and ensured Sprint & Product Burndown charts met DOR and DOD checklists. <p>WORK EXPERIENCE:</p> <p>Company Name: Vertex Engineering LLC Duration: Feb 2024 – Sept 2024 Designation: Business Analyst Project Name: Learnathon – Agile Project Description: Learnathon is a Learning Management System (LMS) designed to help engineering students access structured courses and study materials.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> Interacted with stakeholders and gathered requirements using various elicitation techniques. Created user stories with clear acceptance criteria in collaboration with the Product Owner and added them to the product backlog using JIRA. Prioritized and validated requirements using the MoSCoW and FURPS techniques, ensuring proper backlog refinement for sprint planning. Worked closely with the Product Owner and Scrum Master to define BV & CP and assisted in creating the DOR and DOD checklists. Actively participated in Sprint ceremonies to identify and resolve project roadblocks. Generated Sprint and Product Burn-down/Burn-up charts to track project progress and ensure transparency. Engaged in product planning and UAT (User Acceptance Testing) to successfully deliver each sprint component. <p>Project Name: Deshmukhi Express - Waterfall Tools Used: MS Excel, MS Word, MS Visio, Axure, Balsamiq Description: A logistics and e-commerce system designed to ensure seamless product deliveries from Hyderabad to Deshmukhi within a day.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> Conducted Enterprise Analysis under the guidance of a Senior Business Analyst and assisted in creating a Business Case Document. Performed Stakeholder Analysis and developed a RACI Matrix to define roles and responsibilities. Gathered requirements from business heads using Elicitation Techniques and created a Business Requirements Document (BRD). Translated the BRD into an FRD (Functional Requirements Document), collaborated with the technical team, and prepared the Software Requirements Specification (SRS) Document. Designed UML diagrams and wireframes to visually represent requirements using MS Visio, Balsamiq, and Axure. Created and maintained the Requirements Traceability Matrix (RTM)
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