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CORE COMPETENCIES

- Business Analysis Planning and Monitoring
- Elicitation and Collaboration
- Requirement Life cycle Management
- Strategy Analysis
- Requirement Analysis and Design Definition
- Solution Evaluation

Technical skills

- Documentation Tools: MS Word, MS PowerPoint, MS Excel.
- Modeling Tools: MS Visio
- Data/Project Management: JIRA
- Reporting Tools: Power BI & Tableau.
- Prototyping and Wireframes Tools: Axure & Balsamiq.
- Database: SQL

Education

- B.E in Civil

Certification

- Certified Business Analyst, IIBA Coepd Institute (EEP)

Soft skills

- Communication Skills
- Time Management
- Problem Solving
- Team Work

Languages

- English
- Hindi

Career Objective:

Seeking a challenging position in an organization where my knowledge and skills will be fully utilized and where the challenging role will further my professional development.

Profile Summary

In-depth knowledge of SDLC in various phases.

Proficient in **Waterfall Model**: Gathered requirements using **Elicitation techniques** and Prepared **BRD, FRD, SRS**, prepared **RACI MATRIX**, Created **UML Diagrams** and **Prototypes** and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.

Expert In **Agile SCRUM**: Creation Of **User Stories** and added **Acceptance Criteria, BV, CP, Sprint & Product Backlog**, Conducted **Sprint Meetings**, ensured **DOR & DOD** checklist.

Projects

Project 01: Retail Store Management System- 'Ondoor' (Agile)

Tools used: JIRA, Power BI & Tableau.

Description: Stock Maintenance System (SMS) application helps the Store owner to manage the stock and generate reports.

Key responsibilities:

- Interacted with the **stakeholders** (Client and IT team) to gather, clarify, and define all the requirements through **elicitation Techniques**.
- Created **user stories** with appropriate **acceptance criteria** with the assistance of **Product Owner**. Maintained product backlog using **JIRA tool**.
- Prioritized the requirements using **Moscow** techniques. **User stories** are validated as per **DOR checklist**. Prepared **prototypes** and **wire frames** to ensure proper functionality of each **user story**.
- Participated in **sprint planning, daily Scrum, Sprint review** and **Sprint Retrospective** meetings and worked on eliminating bottlenecks with the assistance of the **Scrum Master**.
- Worked closely to prepare **Product Burn Down** and **Sprint Burn Down charts** to discuss progress and address impediments with stakeholders.

Project 02: Hospital Management System (Waterfall)

Tools used: MS Excel, MS Word, MS Visio, Axure, Balsamiq

Description: A hospital management system is a digital platform designed to streamline and automate hospital operations, ensuring efficient management of patient care and administrative tasks.

Key responsibilities:

- Under assist of Sr.BA Developed **Business Case Document** based on **Enterprise analysis**.
- Interacted with Stakeholder to gather requirements using **elicitation Techniques**. Under assist of Sr.BA Created **BRD, Use case specification document**, and **activity diagram**. Transformed **Business requirement** into **FRD**.
- Worked closely with the Business and technical team to create **Business flow**, and **SRS**. Then created **prototypes** and **wire frames** using **Axuretool**.
- Created **Test Case Scenarios**, and worked closely with **QA team** and User for **UAT processes**, then actively participated in **deployment process** and prepared **project closure document**. And got the Sign off on the documents.