

SREEVIDYA L.N. SHARMA



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OBJECTIVE

I want to utilize my knowledge, develop my skills, exercise professional skepticism and escalate my potential to the fullest and hence make significant contribution to the company.

PROFESSIONAL SUMMARY (SAP - FICO)

- In depth knowledge of FI Organization structure.
 - In depth knowledge of General Ledger Accounts creation.
 - In depth knowledge of (Vendor Management) Accounts Payable and (Customer Management) Accounts Receivable.
 - In depth knowledge about Automatic Payment Program (APP), Dunning, Taxation - GST, Asset Accounting.
 - Knowledge on Controlling.
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SAP SKILLS

FINANCE:

- Configuration of Enterprise Structure and Assignment of organizational Units Fiscal year, COA, Posting Period, Open & Close FI periods, Tolerance groups, Document types and number ranges, Document Parking and Document Reversal.
- Foreign Currency, Inter-Company code (Cross Company Code Transactions).
- Creation of profit centre and profit centre standard hierarchy.
- Creation of G/L Accounts, Cash Journals, Treasury / House bank Management and Maintaining Field Status Variant and Posting Keys.
- Vendor/Customer invoice posting, Credit memo, posting special G/L transactions (advances or down payment).
- Creation of Customer/Vendor Accounts Groups, Number Ranges, and Customer/ Vendor Masters Creation.
- Maintaining tolerance limits, payment terms, cash discount to Customers / Vendors, Automatic Payment Program (APP), Dunning, Taxation - GST, Asset Accounting.

CONTROLLING:

- Maintain the Controlling area, Cost element Accounting, Cost centre Accounting and Defining Cost Centre Hierarchy.
- Capturing Expenses on Cost Accounting, Automatic Posting to Cost Centres, Cost Centre Reposting and Distribution Cycle.
- Integration with fi-mm & fi-sd.

TECHNICAL SKILLS:

- ERP : FI/CO IDES ECC 6.0 EHP 7
 - Operating System : Windows 2007/2010
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TALLY PRIME WITH GST

- Creation of Company, Ledgers, Vouchers.
 - Knowledge about Loan Concept (Loan Taken and Loan Received).
 - Knowledge about GST Concept (Purchase Voucher and Sales Voucher, Debit Note and Credit Note)
 - Knowledge about TDS Concept (TDS Slabs) and Payroll concept (to generate Pay-slips of the employees).
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SKILLS AND INTERESTS

- Proficient in MS Word, Advanced Excel, PPT and Case ware IDEA.
 - Languages: English - Proficient user.
 - Collaboration talent
 - Organizational Know - How
 - Basic level knowledge in German language
 - Problem - solving and critical thinking.
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WORK EXPERIENCE

KPMG KGDC

July 2022 - February 2024

Having 1.6 years of experience as an Audit Associate at a BIG 4, I possess strong technical skills in accounting and auditing of financial statements of International clients and Banking clients. Also, capable of completing audit procedures that obtain sufficient audit evidence with a focus on quality and in accordance with application of auditing standards.

- Associate with 1.6 years of experience in KPMG GLOBAL DELIVERY CENTRE, Bengaluru.

- Supported audit team in Canada by ensuring accuracy and consistency in financial statements, MD&A, lead sheets and other Instruction-based workflow.
- Have worked for Banking clients - Bank of Nova Scotia and Bank of Montreal.
- Demonstrated strong knowledge of Advanced Excel and IDEA while working on Journal Entry Completeness and Testing and General Ledger Formatting.
- Also possess experience in creation of General Ledger Accounts and Balances using the Trial Balances provided, Account Mapping, Financial Statements Structure, Estimates Work paper and other procedures.
- Received positive feedbacks from the Onshore Engagement Teams.
- Additionally, completed a Confirmations project for Canada Audit Team.

EDUCATION

M.COM (Finance and Accounting (CGPA - 7.6) (Percentage - 76.28%)	2020-2022
Mount Carmel College (Autonomous), Bangalore, Karnataka	
B.COM (CGPA - 7.27) (Percentage - 70.80%)	2017-2020
Mount Carmel College (Autonomous), Bangalore, Karnataka	

PERSONAL

- DOB - 15/04/1999
 - Address - Mathikere, Bengaluru
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