

Mayur Milind Shiralkar

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Career Objective:

An aspiring and dynamic **Business Analyst** with **1.5 years of overall experience** (including internships and live projects) and **relevant BA experience in Agile and Waterfall environments**. Skilled in requirement analysis, documentation, and stakeholder communication, contributing to seamless product development and delivery.

Profile Summary:

Results-driven Business Analyst with expertise in requirement gathering, BRD/FRD documentation, and User Story creation under Agile and Waterfall frameworks. Skilled in process analysis, UAT coordination, and client communication across ERP, CRM, and Finance domains. Proficient in MS Visio, JIRA, Balsamiq with strong analytical, problem-solving, and cross-functional collaboration abilities.

Project Experience:

Project 1: Color Cloud ERP, Duration: May 2025 – Present | **Methodology:** Agile | **Domain:** ERP (CRM, Inventory, HRMS, Accounts) | **Role:** Business Analyst

- Prepared BRD, FRD, and detailed User Stories with acceptance criteria for sprint planning.
- Collaborated with Product Owner, developers, and QA during Agile ceremonies for timely sprint delivery.
- Supported UAT, managed client feedback, and ensured requirement traceability through JIRA.
- Managed client communication, daily stand-ups, sprint updates, and QA documentation for module sign-offs.

Project 2: Wyizer (Finance & NRI Investment), Duration: Apr 2025 – Jun 2025 (2 Months) | **Methodology:** Waterfall | **Domain:** Finance | **Role:** Business Analyst

- Facilitated BRD, FRD, validation, scope definition, and documentation sign-offs.
- Supported design, testing, and deployment ensuring delivery as per defined milestones.
- Handled change requests, documentation updates, and UAT coordination with the QA team.
- Acted as communication bridge between clients and technical teams; ensured quality delivery during testing and go-live.

Core Competencies:

Requirement Management • Change Management • Stakeholder Analysis • Project Planning & Execution • Business Flow Diagram • Quality Assurance • Stakeholder Collaborations • Eliciting Requirements.

Technical Skills:

Tools: JIRA, MS Visio, MS Office, Lucid chart.

Documentation: BRD, FRD, SRS, PCD, MOM

Platforms: Windows, Linux | **Database:** MySQL | **Prototyping:** Balsamiq, MS Office

Soft Skills: Time Management, Communication, Team Work, Ownership.

Certification: IIBA Certified Business Analyst – Centre of Excellence for Professional Development

Education:

MCA (Management) – MIT WPU, Pune (2024) – 8.20 CGPA