# DEEPTI SONI

### **BUSINESS ANALYST**

### Contact



+91-8085126275



deeptis13@gmail.com



Shahdol

### Education

#### 2007 Barkatullah University

• Master of English Literature

#### 2005 Barkatullah University

• Bachelor of Computer Science

## Skills

- Project Management
- Stakeholder management
- Teamwork
- Time Management
- Effective Communication
- · Critical Thinking

### **Profile Summary**

A professional with 17 years of experience as an Business analyst with a blend of experience in Branch operations. Looking for a opportunity in a MNC which can utilize my experience and can provide me great opportunities to grow.

### Work Experience

### Kotak Mahindra Bank Sr. Business Analyst

2023 - Present

- Preparing the BRDs & FRDs
- Gathering requirement using various elicitation techniques like Brainstorming session, Questionnaire, One to One meetings / calls etc.
- Creating & grooming JIRAs

### IDFC First Bank Business Analyst

September 2022 - June 2023

- Gathering requirement and documenting it through BRD & FRDs.
- Oversaw the maintenance of the JIRA Dashboard & the Burn down chart .
- Creation of JIRA stories.
- Stakeholder management
- Creation of Current & Future state document .

#### Indusind Bank limited

April 2017 - September 2022

Associate Business Analyst

- Managing the documentation required for project life cycle.
- Implemented Scrum ceremonies in the scrum team .
- Creating the JIRA stories to track the requirements.
- Gathering requirements from the user

#### Yes bank Limited

May 2016 - April 2017

Business Analyst

- Managing the documentation required for project life cycle.
- Implemented Scrum ceremonies in the scrum team .
- Creating the JIRA stories to track the requirements.
- Gathering requirements from the user

#### ICICI Bank Limited

Oct 2008 - May 2016

Branch Operations Manager & Jr. Business Analyst

- Managing the documentation required for project life cycle.
- Implemented Scrum ceremonies in the scrum team .
- Creating the JIRA stories to track the requirements.
- Gathering requirements from the user