

VISHAL SINGH

CONTACT

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- Pune, Maharashtra

SOFT SKILLS

- Time Management
- Communications
- Adaptability
- Problem Solving
- Team Work
- Leadership
- Creativity

TECHNICAL SKILL

- Platform:** Windows
- Modelling Tools:** MS Visio 2007
- Documentation Tools:** MS Office
- Prototyping Tools:** Axure 7.0 and Balsamiq
- Other Tool:** Power BI, Tableau.
- Reporting Tool:** JIRA

EDUCATION

MBA (Finance)

CERTIFICATIONS:

- Certified Business Analyst from COEPD (IIBA-EEP)
- O LEVEL (NIELIT)



PROFILE

- Results-driven and detail-oriented Business Analyst with a strong foundation in financial analysis and business strategy. Skilled in preparing **financial statements**, **evaluating business performance**, and providing data-driven insights to support decision-making.
- Adept at working with **stakeholders** to **gather requirements**, **analyze business processes**, and recommend improvements.
- Highly proficient in preparing process flow diagrams and modelling the requirement using UCD
- Proficient in all phases of the solution customization cycle involving business **requirements study** and **problem identification**, **GAP analysis** and customization finalization, **Change management** and implementation, UAT and support.



WORK EXPERIENCE

Bajaj Housing Finance Ltd.

Nov-2024- Present

Credit Officer

- Analysing the financial statements of small businesses to assess client eligibility, ☑
- Conducting personal discussions with clients ☑
- Preparing underwriting documentation.

PROJECTS

Project Name: Bajaj Finance Customer Support

Methodology: AGILE

Tools Used: JIRA, SCRUM, Power BI

Role: Business Analyst

Key Roles:

- Responsible in addressing Requirement analysis and Design the requirements and evaluating the solution.
- Assisted the PO in creating the Product Backlog and moving to Sprint Backlog based on prioritization.
- Collaborated with development team and Business team in translating business requirements into User stories.
- Actively participated by collaborating with team in performing Gap Analysis, SWOT Analysis and Decision Analysis in the end-to-end implementation of online application

Project Name: PENNANT APP

Methodology: WATERFALL

Tools Used: MS VISIO, BLASMIQ

Role: Business Analyst

Key Roles:

- Designed and created functional/technical specification for reporting and data extraction requirement.
- Responsible for BRDs, FRDs with respect to the new functionalities.
- Responsible in understanding the business process flow, addressing the requirement using UCDs and prototyping in addressing the solution requirements.
- Prototyped the requirement for the understanding of stakeholder,