

Mayur Milind Shiralkar

+91 97657 92172 | mayurshiralkar07@gmail.com | Pune

Career Objective:

An aspiring and dynamic **Business Analyst** with **1.5 years of overall experience** (including internships and live projects) and **relevant BA experience in Agile and Waterfall environments**. Skilled in requirement analysis, documentation, and stakeholder communication, contributing to seamless product development and delivery.

Profile Summary:

Results-driven Business Analyst with expertise in requirement gathering, BRD/FRD documentation, and User Story creation under Agile and Waterfall frameworks. Skilled in process analysis, UAT coordination, and client communication across ERP, CRM, and Finance domains. Proficient in MS Visio, JIRA, Balsamiq with strong analytical, problem-solving, and cross-functional collaboration abilities.

Project Experience:

Project 1: Color Cloud ERP, Duration: May 2025 – Present | **Methodology:** Agile | **Domain:** ERP (CRM, Inventory, HRMS, Accounts) | **Role:** Business Analyst

- Created and maintained User Stories, Acceptance Criteria, and process flows aligned with sprint objectives and product roadmap.
- Collaborated with the Product Owner, developers, and QA teams during sprint planning, daily stand-ups, sprint reviews, and retrospectives to ensure successful sprint delivery.
- Supported UAT by validating sprint deliverables against acceptance criteria and managing client feedback for continuous improvement.
- Ensured requirement traceability, backlog prioritization, and sprint tracking through JIRA.
- Managed evolving requirements through backlog refinement and sprint planning.

Project 2: Wyzer (Finance & NRI Investment), Duration: Apr 2025 – Jun 2025 (2 Months) | **Methodology:** Waterfall | **Domain:** Finance | **Role:** Business Analyst

- Facilitated BRD, FRD, validation, scope definition, and documentation sign-offs.
- Supported design, testing, and deployment ensuring delivery as per defined milestones.
- Handled change requests, documentation updates, and UAT coordination with the QA team.
- Acted as communication bridge between clients and technical teams, ensured quality delivery during testing and go-live.

Core Competencies:

Requirement Management • Change Management • Stakeholder Analysis • Project Planning & Execution • Business Flow Diagram • Quality Assurance • Stakeholder Collaborations • Eliciting Requirements.

Technical Skills:

Tools: JIRA, MS Visio, MS Office, Lucid chart.

Documentation: BRD, FRD, SRS, PCD, MOM

Platforms: Windows, Linux | **Database:** MySQL | **Prototyping:** Balsamiq, MS Office

Soft Skills: Time Management, Communication, Team Work, Ownership.

Certification: IIBA Certified Business Analyst – Centre of Excellence for Professional Development

Education: MCA (Management) – MIT WPU, Pune (2024) – 8.20 CGPA