

# Kunal Kadambande

## Business Analyst

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📍 Pune, India

### Core Competencies

- Business Analysis
- Requirement Life Cycle Management
- Elicitation & Collaboration
- Strategy Analysis
- RADD (Requirements Analysis & Design Definition)
- Solution Evaluation

### Soft Skills

- Communication | Teamwork | Leadership
- Time Management | Problem Solving | Adaptability
- Creativity | Analytical Thinking

### Technical Skills

- Platforms: Windows, Linux
- Database: MySQL, SQL Server
- Modeling Tools: MS Visio
- Documentation Tools: MS Office
- Prototyping Tools: Axure RP, Balsamiq
- BI & Reporting Tools: Power BI, Tableau, JIRA

### Education

**B.Sc. in Chemistry, IGNOU**

**Certified IT-Business Analyst,**

COEPD (IIBA-EEP)

Certifications:

### Career Objective:

An enthusiastic and solution-driven Business Analyst with expertise in requirement gathering, documentation, and end-to-end project execution. Skilled in working across domains with strong knowledge of both Agile-Scrum and Waterfall methodologies, aiming to contribute analytical, problem-solving, and stakeholder management skills to deliver value-driven solutions.

### Profile Summary:

- Hands-on experience in preparing **BRD, FRD, RTM, and Test Case documents.**
- Strong understanding of **SDLC, STLC, Agile, and Waterfall models.**
- Proficient in preparing process **flow diagrams, activity diagrams,** and use case diagrams using **MS Visio.**
- Skilled in **prototyping** requirements using Axure RP, Balsamiq.
- Experienced in **stakeholder analysis, GAP analysis, SWOT analysis, change requests, enhancements, and UAT support.**
- Proficient in converting business requirements into user stories, acceptance criteria, and product backlog items.
- Practical exposure to **SQL, Power BI, Tableau, and JIRA** for reporting and requirement tracking.

### Projects

#### Travel and Compliance Hub

04/2024 – 07/2024

*Methodology: Agile (Scrum) & Waterfall (Deliverables-Based) • Domain: Travel & Compliance Management • Role: Business Analyst • Tools Worked On: MS Visio, Axure RP, JIRA, SQL, Tableau, Power BI*

Responsibilities:

- Prepared **use case diagrams, activity diagrams,** and use case specifications.
- Created screen **designs, mockups, and prototypes** for approval.
- Conducted requirement elicitation sessions with stakeholders.
- Managed **RTM, UAT planning,** and audit documentation.
- Delivered **Waterfall-based deliverables** (FRD, RTM, Test Case Document).
- Translated requirements into user stories with acceptance criteria for Agile sprints.

### Key Expectations

- Managed multiple stakeholders in requirement gathering and project implementation.
- Addressed requirement analysis, designed solutions, and evaluated deliverables.
- Assisted in preparing product backlog, sprint backlog, and user stories.
- Actively involved in GAP Analysis, SWOT Analysis, and Feasibility Studies.
- Ensured smooth collaboration between business, development, and testing teams.