

Manish Kumar Pandey

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📍 Kolkata, India

Profile

Detail-oriented and analytical B.Com graduate with foundational training in Business Analysis. Skilled in interpreting data, identifying business needs, and recommending solutions to improve processes and drive growth. Proficient in MS Excel, data visualization tools, and business intelligence techniques. Strong understanding of financial principles, market research, and stakeholder communication. Eager to apply analytical and problem-solving skills in a dynamic business environment.

Education

2022 **Bachelor of Commerce**
Kolkata, West Bengal *The Bhawanipur Education Society College*

2019 **Higher Secondary**
Kalaikunda, West Bengal *Kendriya Vidyalaya AFS Kalaikunda*

Technical Skills

Microsoft Excel:

Data cleaning, pivot tables, VLOOKUP, charts

SQL:

Basic querying, filtering, joining table

Statistics & Data Analysis:

Descriptive stats, correlation, regression

Business Process Modeling:

flowcharts, use case diagrams

Soft Skill:

Clear and concise verbal and written communication

Certification

Business Analyst

Centre of Excellence for Professional Development (COEPD), Pune

Interests

- Exploring new technologies in business intelligence (BI) tools
- Market research and competitive analysis
- Networking with professionals on LinkedIn and business forums

Languages

- Hindi
- English