

Pratik Jagtap

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CAREER OBJECTIVE

Aspiring and detail-oriented Business Analyst with a background in Mechanical Engineering and hands-on training in business analysis methodologies. Seeking to leverage skills in requirement gathering, process modelling, and stakeholder communication to contribute effectively to IT and business transformation projects. Eager to grow in a dynamic environment by delivering data-driven and user-centric solutions.

PROFILE SUMMARY

- Good understanding of SDLC methodologies including Waterfall and Agile (Scrum) frameworks with practical project exposure.
- Proficient in preparing BRD, FRD, SRS, RACI Matrix, RTM, and creating UML diagrams and wireframes using tools like Visio and Balsamiq.
- Skilled in eliciting, analysing, and documenting requirements through interviews, workshops, and document analysis.
- Hands-on experience in Agile practices: writing user stories, adding Acceptance Criteria, conducting Sprint Planning, and maintaining Product Backlog.
- Familiar with supporting UAT, handling Change Requests, and using tools like JIRA, MS Excel, and Power BI for tracking and reporting.

CORE COMPETENCES

- Business Analysis Planning and Monitoring
- Requirement Life Cycle Management
- Elicitation and Collaboration
- Stakeholder Management
- Project Management

TECHNICAL SKILLS

- Diagramming and Wireframing: Visio, Axure, Balsamiq, Figma
- Project Management: JIRA
- Data Visualization: Power BI
- Database Management: SQL Basics

WORK EXPERIENCE (PROJECTS)

1. E-Commerce Solution for Customer and Order Management (Agile)

- Involved in identifying and documenting functional requirements for an online shopping system as part of business analysis training.
- Participated in preparing user stories, wireframes, and basic process flows using Agile methodology.
- Contributed to defining order placement and cancellation workflows, improving understanding of customer and order management systems.

2. Railway Reservation System: Ticket Booking & Cancellation (Waterfall)

- Involved in documenting functional and non-functional requirements for a railway ticket booking and cancellation system
- Participated in creating process flow diagrams, use case documentation, and requirement specifications using the Waterfall model.
- Developed an understanding of the UAT process by documenting test scenarios aligned with the defined requirements.

3. Academic Project: Design and Development of Head tilt-controlled wheelchair.

EDUCATION

- BE (Mechanical Engineering), P.E.S. Modern college of Engineering, Pune (CGPA:7.30) Jun 2024

CERTIFICATION AND TRAINING

- Certified IT-Business Analyst, IIBA (EEP)