

# MAYUR SHIRALKAR

## BUSINESS ANALYST

Siddhant Residency, Flat No: 18, Bhelkenagar, Kothrud, Pune - 411038

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### SUMMARY

Aspiring Business Analyst combining management expertise with analytical skills to streamline processes and simplify complex tasks.

### SKILLS

- Requirement Gathering
- Communication
- Documentation
- Balsamiq
- MS Office
- Project Management
- Stakeholder Management
- BRD, FRD, SRS

### INTERNSHIP & PROJECTS

#### Java Software Developer, SecureUP, Pune

Jan 2024 - July 2024

- Led development of an system named “Social Media Tool Analysis”, achieving its operational efficiency.
- Design, Development, Testing of the Application using Java and Advance Java Technology.
- Worked on the Friendship Relation module and networking between the clients.
- Implemented messaging and notification strategies, for its user friendly nature of work.
- Preparing documentation and visuals for the SMT for the connection with communities.
- Test cases with modules and following the SDLC methodologies.
- Preparing reports out of the visuals, and dashbaords.

### EDUCATION

#### Business Analyst, Centre of Excellence for Professional Development

5th Oct 2024 - Till Date

#### MCA (Management), MIT WPU, Pune

Aug 2022 - Jul 2024

CGPA: 8.20

- Participating in the Ideathon.
- Member of MIT WPU, Adventure Group Club.

#### BBA(CA), Kaveri College of Arts, Science & Commerce.

Aug 2019 - Apr 2022

CGPA: 8.80

- Member of Kaveri Entrepreneurship Development Cell.
- Worked as the “Earn & Learn” student from Karmveer Bhaurao Patil Yojana from SPPU.

### ADDITIONAL INFORMATION

- **Date of Birth:** 07.02.2001.
- **Languages:** Marathi, English, Hindi.
- **Certificates:** Project Management Foundation (LinkedIn), What is Business Analysis (LinkedIn).
- **Awards:** “Student Lecturer” on “Cyber Security Awareness” - Received Cheque and Certification of Appreciation.
- **Nationality:** Indian.
- **Martial Status:** Unmarried.
- **Hobbies:** Travelling, Basket Ball.
- **Strength:** Quick Learner, Leadership.