

VEDANT VIVEK MULAY

BUSINESS ANALYST



CONTACT

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TECHNICAL SKILLS

- Platforms: Linux and Windows
- Database: MySQL
- Modeling Tools: MS Visio 2007
- Documentation Tools: MS Office
- Prototyping Tools: Axure and Balsamiq
- Other Tools: Power BI, Tableau.
- Reporting Tool: JIRA

SOFT SKILLS

- Time Management.
- Communication.
- Adaptability
- Problem Solving
- Team Work
- Leadership
- Creativity



PROFILE

Detail-oriented and highly skilled Business Analyst with hands-on experience in preparing Business Requirement Documents (BRD) and Functional Requirement Documents (FRD). Strong understanding of various phases of the Software Development Life Cycle (SDLC), with expertise in both Agile-Scrum and Waterfall methodologies. Proficient in creating process flow diagrams and modeling requirements using Use Case Diagrams (UCDs). Experienced in collaborating with development and business teams to translate business requirements into clear and actionable user stories. Adept at end-to-end solution customization, including business requirement analysis, GAP analysis, change management, customization finalization, implementation, User Acceptance Testing (UAT), and post-deployment support.



WORK EXPERIENCE

Project Name: Conversational AI Bot At Jio Platforms Ltd.

Methodology: Agile Tools: SQL, JIRA-Scrum Power BI

Company: Jio Platforms Ltd Role: Business Analyst Intern

Deliverables:

- Managed different stakeholders involved in the implementation and facilitated the project implementation.
- Responsible in addressing Requirement analysis and Design the requirements and evaluating the solution.
- Assisted the PO in creating the Product Backlog and moving to Sprint Backlog based on prioritization.
- Collaborated with development team and Business team in translating business requirements into User stories
- Actively participated by collaborating with project team in performing Gap Analysis, SWOT Analysis and Enterprise analysis.

Project Name: Retail Store Management System.

Methodology: Waterfall Tools: MS-Visio, Balsmiq

Role: Business Analyst

Deliverables:

- Identified and engaged with key business stakeholders to understand their objectives and expectations, ensuring alignment with project goals
- Conducted comprehensive requirement elicitation sessions using techniques such as interviews, workshops, and surveys to capture detailed business needs from stakeholders
- Responsible for BRDs, FRDs with respect to the new functionalities.
- Software development life cycle(SDLC) with successful hands on in Waterfall methodology.
- Responsible in understanding the business process flows, addressing the requirements using UCDsand prototyping in addressing the solution requirement.

CERTIFICATION

- Certified IT-Business Analyst from COEPD (IIBA-EEP)
- SQL
- Power BI

LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Marathi (Native)



EDUCATION

- Master of Business Administration**

2022- 2024

Sinhgad Institute of Management and Computer Application

CGPA: 7.07
- Bachelor of Arts**

2019 - 2022

AILSG

Percentage: 75.50



EXTRA-CURRICULAR

- Position and Responsibility**

2023 - 2024

President : Rotaract Club of SinhgadInstitute of Management and Computer Application.

- Led the planning and execution of President and BOD's leadership training programs, fostering leadership development and capacity building within the organization.
 - Organized and hosted an international youth exchange program,facilitating cultural exchangeand fostering global understanding among participants.
 - Implemented a career vista training program,providing valuable careerguidance and skill development opportunities for members.
 - Spearheaded community service projectsunder the PM-JAYinitiative, contributing to healthcare accessibility and improving community well-being.
 - Actively participated as a Core CommitteeMember in the Rotaract SouthAsia Training Program, contributing to regional leadership development and knowledge sharing
- District Council Member for Rotaract District 3131**

2024 - 2025



AWARDS

- Outstanding Community Service Project**

International Service project by Rotaract District 3131.