

Jay Kishan Sahu

Senior Analyst

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Profile Summary

Experienced professional seeking opportunities in the dynamic field of Data Analytics, Business Analytics, or Power BI Analytics. Proficient in leveraging data-driven insights to drive business decision-making. Skilled in data mining, statistical analysis, and data visualization tools such as Power BI. Proven track record of delivering actionable recommendations to improve operational efficiencies and drive business growth. Equipped with strong analytical skills and a solid understanding of business processes. Committed to staying updated with the latest industry trends and technologies. Eager to contribute to a forward-thinking organization's success by turning data into valuable insights.

Work Experience:

Collabera Talent Solutions Pvt. Ltd.

Senior Executive Analyst – Jan'2023 – Present

- Data Management of various operations teams. Automate process teams' data using Macros.
- Support Business Teams as their first point of contact for issues related to internal application.
- Utilize SQL and EXCEL to extract, transform and load data sets for reporting and analysis purposes.
- MIS reporting and dashboard creation using analytics tools such as Excel, SQL, and POWER BI for Data Analysis.
- Provide first-tier technical support as the primary point of contact for internal team software issues, proficiently issue resolution through tickets by using foundational technical knowledge and managing Jira for streamlined issue tracking and project management.

Collabera Talent Solutions Pvt. Ltd.

Executive Analyst – Mar' 2021 – Dec'2022

- Applied analytical skills and communicated with cross-functional teams to support various hiring initiatives, which resulted in 30% increase in efficiency.
- Auditing req. quality and maintaining accuracy report using advanced excel formulas, VLOOKUP, and pivot tables to get more user acquisition for newly launched app.
- Data extraction, cleaning and formatting using Advance excel functions and pivot table for training data to get better results while working with AI match team to increase process productivity.
- Streamlining recruiter workflow, including job postings, resume review, and candidate communication, resulting in a 15% increase in recruiter efficiency.
- Develop and implement sourcing strategy resulting in a 25% increase in qualified candidate pipelines and profitability.
- Helped in developing and implementing new recruiting processes and procedures, resulting in improved efficiency and compliance.

Ienergizer IT Services Pvt. Ltd.

Executive Customer Support – May' 2018 – Jan'2020

- Handling customer's technical and account related issues as a SME of US based gaming client.
- Demonstrated strong analytical and problem-solving skills through effective resolution of in-game user and technical issues as a Customer Service Executive for a US-based gaming process, showcasing an ability to translate customer interactions into actionable data insights.

Education

- B.Tech/B.E., 2017: Institute of Technical Education and Research, Bhubaneswar
- Diploma, 2014: NTTF at R.D.Tata Technical Education Center, Jamshedpur

Certification Courses & Trainings

- Full Stack Data Science Certification - I Neuron
- Tableau Desktop Qualified Associate Certification, Ivy Professional School
- Analyzing and Visualizing Data with Microsoft Excel, Ivy Professional School
- Administering SQL Database Infrastructure, Ivy Professional School.
- Database and SQL for Data Science with Python, Coursera | IBM

Skills

- Microsoft Excel: Advanced
(Data cleaning and Manipulation | Pivot Table | Lookup | Dashboard Creation)
- Database Querying: SQL
- Atlassian Suite (Jira)
- Data Visualization:
 - Power BI: (Visualization | DAX | Power Query Editor | ETL)
 - Tableau: (Data Manipulation, Dashboard creation)
- Python: (Pandas | NumPy)

Projects

- Adventure Works Cycle: Power Bi Track KPI's, compare regional performance, analyze product level trends, and identify high value customers.
- Item Sales Exploratory Data Analysis: Tableau
- Amazon Sales Data Analysis: Power Bi
 - ETL sales dataset and find sales trend using various filters.
- Food and Beverages market analysis using Python: ETL process and exploratory data analysis
- Bike-Share Analysis and Dashboard design: Power Bi
- BlinkIt Sales Dashboard and Analysis: Power Bi
- Health Care Dashboard and Analysis: Power Bi
- Population Analysis: Power Bi
- Air Quality Index Dashboard: Power Bi
- Police Encounter Case Study: Tableau
- Coffee Consumption Case Study: Tableau