

Satish Dnyandev Sargar

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OBJECTIVE

A dedicated and hard-working business analyst willing to redefine the career trajectory from banking into a new domain to help the company grow to new heights and to gain expertise in Business Analysis. Have overall experience of 5.5 years, of which, a Business Analyst for 2.5 years.

EDUCATION

2018

- **BSC AGRICULTURE**
DR BSKKV DAPOLI
78.20

EXPERIENCE

18 JAN
2020 - 10
AUG
2022

- **Relationship Manager**
ICICI BANK
1. I worked as Relationship Manager in Operations at ICICI Bank adept at managing client relationships, optimizing operational workflows, and ensuring seamless banking services.
2. With a strong understanding of banking products, services, and compliance regulations, excels in providing solutions to meet client needs while driving operational efficiency.
3. Possesses excellent communication and interpersonal skills for long-term relationships with clients and stakeholders.
4. Skilled in coordinating cross-functional teams, resolving operational issues, and maintaining high service standards.

25 AUG
2022 -
Till date

- **Business Analyst**
KOTAK MAHINDRA BANK
PROJECT 1 AUTOMATED AND DIGITAL ACCOUNT OPENING
Project Summary

Created User Stories in Product Backlog using JIRA. Conducted Sprint Planning Meeting to define the work for the upcoming sprint and get story points & Acceptance Criteria to ensure Definition of Ready.
Conducted Daily Scrum meetings to know the progress of work on a day-to-day basis.
Updated Stake holders about the progress of the work through sprint and product burn down charts.
Assisted in development and testing & ensured Definition Of Done.
Conducted sprint review and retrospective meetings at the end of each sprint to know if everything is going well and if there are any obstacles faced in the sprint.
Initiated change requests, after project is Live, by conducting feasibility study & thereby collaborating with Kotak bank IT team through various escalation portals.
Profound understanding of customers' needs and providing the required banking services.
Suggested the right banking products suitable to the customers there by protecting the interests of the customers.

Project 2
LOAN MANAGEMENT SYSTEM

A highly impactful project aimed at optimizing the loan lifecycle management process for a financial institution. As a Business Analyst, I played a crucial role in gathering and analyzing business requirements, collaborating with stakeholders for project success.

Key contributions

1. Conducted thorough requirement gathering and analysis through workshops, interviews, and data analysis.

- 2.Assisted in the design of automated loan approval and tracking processes, enhancing operational efficiency.
- 3.Facilitated communication between business and IT teams, ensuring seamless alignment on project goals.
- 4.Worked on data migration strategies, ensuring the smooth transition of historical loan data to the new system.
- 5.Worked closely with cross-functional teams to enhance the loan management system, focusing on improving loan origination, approval, disbursement, and servicing processes.

CORE COMPETENCY

- Bussiness analyst planning and monitoring
Elicitation and collaboration
Requirement life cycle management
Strategy analysis
Requirement gathering
Requirement analysis and design defination
Solution evaluation

TECHNICAL SKILLS

- Design tool : MS Visio
Prototyping: Balsamiq and axure
Language: UML
SDLC model : Waterfall and Agile
Agile tool : Jira
Documentation tool : MS Office

CERTIFICATION

- 1. NISM Depository-National institute of securities marker.
2.NISM AMFI Mutual fund- Association of Mutual Fund in India.
3. IRDA-Insurance Regulatory and Development Authority of India.
4.Certfied Bussiness Analyst

DECLARATION

- I do here by declare that all the above information provided by me is absolutely true to the best of my knowledge and belief.

Date -

Place-

Yours Faithfully,
Satish Dnyandev Sargar