**Career objective:** Business Analyst with expertise in Agile and Waterfall models, skilled in BRD/SRS documentation, user stories, and sprint management. Seeking to deliver data-driven, scalable solutions in a tech-forward organization.

**Profile summary:**

* In-depth knowledge of SDLC in various phases (i.e waterfall & agile)
* Proficient in **Waterfall Model**: Gathered requirements using **Elicitation Techniques** and prepared **BRD, FRD, SRS** prepared **RACI Matrix**, BCD, created **UML Diagrams** and **Prototypes** and requirements tracking through **RTM** well versed with **UAT** handling **Change Request**.
* Expert in **Agile Scrum**: Creation of **user stories** and Added **Acceptance Criteria,** **BV & CP,** **Sprint** & **Product Backlogs** conducted various **Sprint Meetings**; **Sprint** & **Product Burndown charts** ensured **DOR** and **DOD** checklist.

**Projects:**

**Project name: - Conversational AI Bot |Agile|**

**Tools: Jira, Power BI**

**Project description:** The Conversational AI Chatbot project aims to build an intelligent virtual assistant using NLP and machine learning.

**Responsibilities:**

* Interacted with the stakeholders and gathered requirements by using various **elicitation techniques**.
* Created user stories with appropriate acceptance criteria with the assistance of the Product Owner. Added **user stories** into **product backlog** using the **JIRA** tool.
* Prioritized and validated the requirements using **Moscow** and **FURPS** technique, added **user stories** to **sprint backlog** based on prioritization order.
* Collaborated with Product Owner and Scrum Master for **BV** and **CP**. and assisted the Product Owner for the creation of **DOR** and **DOD** checklist.
* Participated in **sprint ceremonies** to remove **road blocks** in the project.
* Generated **Sprint, Product Burn down/Burn up charts** to track the project progress.
* Participated in product planning and **UAT** to successfully deliver each sprint component.

**Project name: -Retail Store Management System | Waterfall|**

**Tools: MS-Visio, Balsmiq, Axure**

**Project description:** The Retail Store Management System (RSMS) is a comprehensive solution designed to digitize and streamline day-to-day operations of a retail store.

**Responsibilities:**

* Conducted **Enterprise Analysis** and under the assistance of a senior BA in creating a Business Case Document, conducted **Stakeholder Analysis,** and prepared **RACI Matrix**.
* Gathered requirements from business heads using **Elicitation Techniques** and created a Business **Requirements Document (BRD).**
* Translated **BRD** into **Functional Requirements Document (FRD),** Collaborated with the technical team, and prepared **SRS Document.**
* Created **UML diagrams** and **wireframes** to visually represent requirements using **MS Visio, Balsamiq, and Axure.**
* Created and maintained **RTM** throughout the project.
* Assisted in Testing Team by preparing **Test Case Scenarios** and ensured the **UAT** was successful.

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**Core competences: -**

* Business Analysis Planning and Monitoring.
* Elicitation and Collaboration.
* Requirement Life cycle Management.
* Requirement Analysis and Design Definition.
* Strategy Analysis
* Solution Evaluation
* Stakeholder management
* Project management

**Technical skills**

* Documentation Tools: MS Suite.
* Prototyping & Wire frames Tools: Axure & Balsamiq
* Modeling Tools: MS Visio, Draw.io.
* Database: SQL
* Project Management tool:- JIRA
* Reporting Tools: Power BI, & Tableau.

**Education:**

MBA- Business Analytics

**Certificates:**

Certified IT – Business Analyst IIBA [EEP]

**Awards/achievements:**

Best SIP Project Award

Outstanding Community Service Project International Service project by Rotaract District 3131.

**Soft skills: -**

* Time Management.
* Communication.
* Adaptability
* Problem Solving
* Team Work
* Leadership

**Language:**

English (Fluent), Hindi (Fluent), Marathi (Native)