MONI RANI

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**ABOUT:**

Detail-oriented and analytical professional with experience in the middle office of an investment bank and quality evaluation. Proficient in trade support, risk management, and regulatory compliance. Demonstrated ability to collaborate with front and back office teams to ensure seamless trade execution and settlement. Strong technical skills in data analysis and financial software applications.

**EDUCATION:**

## MBA/PGDM - Finance

2023

IMTCDL

## B.Com - Commerce

2018

Banasthali University

Grade - 78%

## 10th

2013

CBSE , English

Grade - 90-94.9%

# WORK EXPERIENCE:

Designation: Senior **Analyst**

 Company: Societe Generale (October 2024 – Present)

 Roles & Responsibilities:

* Provide daily support for trade execution, ensuring accuracy and timeliness of trades across in Interest Rate derivatives Product.
* Monitor and reconcile trade discrepancies, working closely with front office traders and back office operations to resolve issues.
* Conduct risk analysis to identify potential operational risks and implement mitigation strategies.
* Prepare and present daily risk metrics to senior management.
* Ensure compliance with regulatory requirements such as Dodd-Frank, MiFID II, and other relevant financial regulations.

Designation: **Analyst (Client –Goldman Sachs)**

 Company: Apexon (January 2023 – September 2024)

Roles & Responsibilities:

* Assist in the execution and confirmation of trades initiated by the front office.
* Monitor and assess various types of risks, including market risk, credit risk, and operational risk.
* Verify the accuracy of trade details, ensuring compliance with regulatory requirements.
* Manage collateral requirements and ensure appropriate levels are maintained.
* Reconcile trade and position records to identify and resolve discrepancies.

Designation: **Sr.** **Quality Evaluator**

Company: Concentrix Daksh Services India Pvt. Ltd. (28th May 2018 – 21st August 2021)

Roles & Responsibilities:  Identifying gaps and providing suggestions for process improvement.

* + - Compliance monitoring and timely escalations.
		- Delivering quality sessions.

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# ACHIEVEMENTS:

* Received Spot Award in Concentrix.
* QA of the year certificate and reward during the year 2020-21 in Concentrix.
* Recognized for outstanding performance in leadership in the ‘Explorica’ session of Banasthali Vidyapeeth.

# EXTRACURRICULAR ACTIVITIES:

* Participated in 30+ college events during graduation year.
* Active involvement in Green Revolution Global certification Program to educate, inspire and act against climate change.
* Member of newsletter committee of college for 2 years.
* Active member of NSS during college.

# SKILLS:

\*Levels of proficiency: 1 to 5 – Basic; 6 to 8 – Intermediate; 9 to 10 – Advanced

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| --- | --- | --- | --- |
| **Skills** | **Basic**\* | **Intermediate**\* | **Advanced**\* |
| Problem Solving |  |  | **9** |
| Decision Making |  | **8** |  |
| Leadership |  | **8** |  |
| Communication |  | **8** |  |

# PERSONAL INFORMATION:

Address: Immadihalli, Whitefield, Bengaluru, Karnataka – 560066 Father’s Name: Ramjinish Prasad Jaiswal

Date of Birth: 15/03/1996

Languages Known: English (R/W/S), Hindi (R/W/S)

Problem Solving Decision Making Leadership Public Speaking