

Agile Document Deliverable - 1

Document – 1: Definition of Done

Checklist for DOD	Acceptance Criteria	Quality Criteria
Produced Code for Consumed Functionalities	Satisfied	Satisfied
Assumptions of User Story met	Measurable	Measurable
Project builds without errors	Agreed-Upon	Well Defined
Unit tests written and passing	Unambiguous	Measurable
Project deployed on the test environment identical to production platform	Well Defined	Well Defined
Tests on devices/browsers listed in the project assumptions passed	Agreed-Upon	Unambiguous
Feature ok-ed by UX designer	Measurable	Well Defined
QA performed & issues resolved	Well Defined	Well Defined
Feature is tested against acceptance criteria	Unambiguous	Well Defined
Feature ok-ed by Product Owner	Measurable	Measurable
Refactoring completed	Well Defined	Unambiguous
Any configuration or build changes documented	Agreed-Upon	Agreed-Upon
Documentation updated	Agreed-Upon	Agreed-Upon
Peer Code Review performed	Agreed-Upon	Agreed-Upon

Document – 2: Product Vision Document

Scrum Project Name:	Go-Eat (Food Delivery)		
Venue:	Pune Office, Baner		
Date: 22.03.2025	Start Time: 9.00 AM	End Time: 12.00 PM	Duration: 3 Hrs.
Client:	Mr. Krishna Dwarkadish	Mr. Shiv Rudra	Miss Parvati Kailash
Stakeholder List:	Project Manager	Business Owner	Scrum Master
Product Owner	Software Engineers	UI/UX Designers	Business Analyst
Network Engineer	Database Administrator	Quality Assurance/Testers	System Analyst
Scrum Team			
Scrum Master:	Mr. Ganesh Gokhale	Mr. Arjun Kale	
Product Owner:	Mr. Mayur Shiralkar	Mr. Sameer Deshpande	Miss. Sharvari Gore
Scrum Developer 1:	Mr. Ashutosh Shrivastav		
Scrum Developer 2:	Miss. Anagha Deshpande		
Scrum Developer 3:	Mr. Rohit Kulkarni		
Scrum Developer 4:	Mr. Saurabh Ratnaparkhi		
Scrum Developer 5:	Miss Gayatri Salunkhe		

Vision: To redefine the food ordering experience by actively connecting customers with their favourite meals through an intelligent, fast, and personalized platform ensuring convenience, reliability, and satisfaction with every order, i.e.

“Food with Quality & Quantity few away from your Doorsteps”

Target Group	Needs	Product	Value
<ul style="list-style-type: none"> Urban Professionals. Students & Young Adults. Families Health-Conscious Customers. Business & Corporate Clients. Restaurant Owners & Cloud Kitchens. 	<ul style="list-style-type: none"> Time Saving. Diverse Food Choices. Personalized Recommendation. Reliable & Fast Delivery. Affordable & Rewardable Experience. Local Supports Corporate Meal Solutions. 	Go-Eat is an AI-powered online food ordering and delivery platform that connects customers with a wide range of restaurants, cloud kitchens, and home-based food businesses. It provides a seamless,	<ul style="list-style-type: none"> Customer Value Restaurant Value Corporate & Business Value. Social & Environmental Value.

		personalized, and efficient ordering experience through an intuitive app and web platform.	
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Document 3: User Story

User Story No: 1	Tasks: 2	Priority: Medium
As a Client/User I want to login into a Go-Eat Portal So that I can be able to browse the Menu and Order the Food.		
BV: 500	CV: 2	
Acceptance Criteria: User can be able to login after successfully registration. Displaying the list and the category of the foods to order. Can be able to Wishlist it with respective of customers perspective.		

User Story No: 2	Task: 2	Priority: Highest
As a Restaurant Owner I want to View Orders So that I can view the list of Orders.		
BV: 500	CP: 2	
Acceptance Criteria: View Orders. Display List of Orders in Tabular form.		

User Story No: 3	Task: 2	Priority: Highest
As a customer I want to add the address So that I can get the order to my address.		
BV: 500	CP: 2	
Acceptance Criteria: Text Box to Enter. Business Rule: Within the Radius of 5 km.		

User Story No: 4	Task: 2	Priority: Highest
As a customer I want to select the payment mode So that I can make payment of my choice.		
BV: 500	CP: 2	
Acceptance Criteria: Display Payment modes, radio buttons to select Payment Modes, Payment Buttons. Business Rule: Within the Radius of 5 km. Can make various payment using different modes of it.		

User Story No: 5	Task: 2	Priority: Highest
As an Admin I want to view the Restaurants. So that I can approve the registrations.		
BV: 500	CP: 2	
Acceptance Criteria: List of Restaurants. Selection of the Restaurants. Verification of the Restaurant details. Notification to the Restaurants.		

User Story No: 6	Task: 2	Priority: Low
As a customer I want to view the price So that I can order the food.		
BV: 50	CP: 1	
Acceptance Criteria: Display price in the list of the Menu.		

User Story No: 7	Task: 2	Priority: Low
As a customer I want to know the contact number of the delivery boy So that I can contact delivery boy for my order status.		
BV: 50	CP: 1	
Acceptance Criteria: Display Delivery boy mobile number. Display Delivery boy name in tracking field.		

User Story No: 9	Task: 2	Priority: High
As a Business Owner I want to view Restaurant Revenue Report. So that I can view the Restaurant's Revenue.		
BV: 200	CP: 2	
Acceptance Criteria: Select Reports. Select Revenue Reports. Select to and from date. Select Region. Generate Report Download Report in Excel.		

User Story No: 10	Task: 3	Priority: High
As a Regional Admin I want to Manage Regional Restaurant. So that I can track the performance of Regional Restaurant.		
BV: 200	CP: 1	
Acceptance Criteria: Click on the Performance Restaurant. Select from Date to Date. Click on the Generate Report which include Restaurant ID, Name, Revenue. Report should be downloaded in the Excel.		

User Story No: 11	Task: 2	Priority: Medium
As an Admin I want to see the Regional Revenue Report. So that I can view the Regional Performance.		
BV: 200	CP: 1	
Acceptance Criteria: Select the Region Dropdown. View Performance of each rest of region in tabular form which include rest name, revenue generated. Download in the excel or PDF.		

User Story No: 12	Task: 2	Priority: Medium
As a customer I want to chat with Regional Admin So that I can request for refund.		
BV: 200	CP: 2	
Acceptance Criteria: Displaying Orders. Descriptions. Submitting Buttons. Generate Issue Id. Display Successfully.		

User Story No: 13	Task: 2	Priority: Medium
As a Delivery Boy I want to know the Restaurant Address So that I can be able to deliver the product/food to the doorsteps.		
BV: 200	CP: 1	
Acceptance Criteria: Displaying location or address of the Restaurant. Google Maps. Restaurant Contact Number.		

User Story No: 14	Task: 2	Priority: Low
As a customer I want to know the OTP So that I can be able to track the details of my food.		
BV: 200	CP: 1	
Acceptance Criteria: OTP Verification. Acknowledgement.		

User Story No: 15	Task: 2	Priority: Medium
As a customer I want to browse the different restaurants So that I can be able to place order of the food.		
BV: 200	CP: 2	
Acceptance Criteria: Restaurants available to browse. Status of the Restaurant open or close. Browse the dishes, cuisine, and price.		

User Story No: 16	Task: 2	Priority: High
As a customer I want to browse the different restaurants So that I can be able to place order of the food.		
BV: 200	CP: 2	
Acceptance Criteria: Restaurants available to browse. Status of the Restaurant open or close.		

User Story No: 17	Task: 2	Priority: Low
As a Waiter I want to connect with the Manager of the Restaurant So that I can make the food and dispatch it to the Delivery boy.		
BV: 200	CP: 1	
Acceptance Criteria: Order Description. Status of the food tracking. Delivery boy contact number.		

User Story No: 18	Task: 2	Priority: High
As a customer I want to filter the Restaurant So that I can find the food.		
BV: 50	CP: 1	
Acceptance Criteria: Restaurants available to browse. Status of the Restaurant open or close. Browse the dishes, cuisine, and price.		

User Story No: 19	Task: 2	Priority: High
As a user I want to save the favorite Restaurant So that I can order from my favorites.		
BV: 200	CP: 1	
Acceptance Criteria: Wishlist Order should be added to the cart.		

User Story No: 20	Task: 2	Priority: Medium
As a user I want to view past order history So that I can order again		
BV: 200	CP: 1	
Acceptance Criteria: View the Details. View the cost and the date.		

User Story No: 21	Task: 2	Priority: Low
As a user I want to receive notifications So that I can receive updates.		
BV: 20	CP: 1	
Acceptance Criteria: Notification for the Order Confirmation. Notification for the Dispatch. Notification for the Delivery.		

User Story No: 22	Task: 2	Priority: Low
As a customer I want to contact customer support So that I can submit queries or issues.		
BV: 200	CP: 1	
Acceptance Criteria: Customer Support Contact Number of the Restaurant or the Customer support desk.		

User Story No: 23	Task: 2	Priority: Medium
As a restaurant owner I want to receive and manage orders So that I can update order status.		
BV: 200	CP: 1	
Acceptance Criteria: Manage Order Status. Notify Restaurants about incoming orders.		

User Story No: 24	Task: 2	Priority: Medium
As a restaurant owner I want to access to customer reviews So that I can view and respond to customer reviews.		
BV: 50	CP: 2	
Acceptance Criteria: Owners can address feedback. Owners can improve their services.		

User Story No: 25	Task: 2	Priority: Medium
As a customer I want to view promocodes and discounts So that I can order at lower price.		
BV: 10	CP: 2	
Acceptance Criteria: Active the Promocodes. Easy accessibility for the payment gateways.		

User Story No: 26	Task: 2	Priority: High
As a delivery boy I want to view the orders So that I can accept the orders.		
BV: 200	CP: 1	
Acceptance Criteria: Order visibility to the user. Real-time updates Order details Order filtering and sorting Order map view Order navigation to the doorsteps Order completion and confirmation		

User Story No: 27	Task: 2	Priority: High
As a delivery boy I want to login so that I can accept the order.		
BV: 200	CP: 1	
Acceptance Criteria: User Authentication. Error Handling. Password security. Multi-factor Authentication. Compatibility and Usability.		

User Story No: 28	Task: 2	Priority: High
As a delivery boy I want to view feedback So that I can know the customer feedback.		
BV: 200	CP: 1	
Acceptance Criteria: Access to feedback system. Feedback Visibility. Feedback sorting and filtering. Response Mechanism. User Support.		

User Story No: 29	Task: 2	Priority: High
As an admin I want to view feedback So that I can know the customer’s feedback.		
BV: 200	CP: 1	
Acceptance Criteria: Access to feedback system. Feedback Visibility. Feedback sorting and filtering. Response Mechanism. User Support.		

User Story No: 30	Task: 2	Priority: High
As a restaurant owner I want to view the monthly income so that I can improve the hospitality more		
BV: 200	CP: 1	
Acceptance Criteria: Access to income system. Response Mechanism.		

User Story No: 31	Task: 2	Priority: Medium
As an admin. I want to know the issues. So that I can resolve them.		
BV: 200	CP: 2	
Acceptance Criteria: Display issue section. Sorting and filtering of issues list. Editing and modifying the issues.		

User Story No: 32	Task: 2	Priority: Medium
As a regional admin I want to know the issues So that I can resolve them.		
BV: 200	CP: 2	
Acceptance Criteria: Display issue section. Sorting and filtering of issues list. Editing and modifying the issues.		

User Story No: 33	Task: 2	Priority: Medium
As a restaurant owner I want to view revenue generated So that I can view restaurants revenue.		
BV: 50	CP: 2	
Acceptance Criteria: Select Reports. Select Revenue Reports Select to and from date. Generate Report. Download Report in EXCEL.		

User Story No: 34	Task: 2	Priority: Medium
As a restaurant owner I want to know delivery boy So that I can verify the delivery boy.		
BV: 200	CP: 1	
Acceptance Criteria: ID proof Punctuality and reliability.		

User Story No: 35	Task: 2	Priority: Low
As a customer I want to view the contact number of delivery boy So that I can contact delivery boy for the status.		
BV: 200	CP: 1	
Acceptance Criteria: Display delivery boy mobile number. Display delivery boy name in tracking field. Display delivery boy picture.		

User Story No: 36	Task: 2	Priority: High
As a restaurant owner I want to provide time slots So that customer can check opening and closing hours.		
BV: 200	CP: 1	
Acceptance Criteria: Click on restaurant dashboard. Add from time to time. Click on submit. Display updated successfully.		

Document 4: Agile PO Experience

As a Product Owner in the Agile Go-Eat e-commerce project, your experience will involve:

1. Product Strategy & Vision

- Defining the product vision, roadmap, and objectives for the Go-Eat platform.
- Aligning business goals with customer needs and market trends.

2. Backlog Management

- Prioritizing and refining the product backlog based on business value, feasibility, and customer impact.
- Collaborating with stakeholders, including business leaders, developers, UX designers, and marketing teams, to define and groom user stories.

3. Agile Collaboration

- Working closely with the Scrum Team to ensure smooth sprint planning, execution, and delivery.
- Participating in daily standups, sprint reviews, retrospectives, and backlog refinement sessions.

4. Stakeholder Communication

- Gathering requirements from internal and external stakeholders, such as customers, delivery partners, restaurants, and operations teams.
- Ensuring alignment between Go-Eat's business strategy and product development.

5. Data-Driven Decision Making

- Using analytics, A/B testing, and customer feedback to improve product features.
- Defining KPIs to measure product success (e.g., order completion rate, average delivery time, customer satisfaction).

6. User Experience & Feature Enhancements

- Improving order management, restaurant partnerships, and delivery processes.
- Ensuring seamless user journeys across mobile and web platforms.

7. Handling Challenges & Iterative Improvements

- Managing trade-offs between features, timelines, and technical feasibility.
- Responding to competitive market shifts, customer demands, and operational bottlenecks.

As a Product Owner in the Go-Eat e-commerce project, your experience during a Sprint will be highly collaborative and iterative. Here is what you can expect in each phase of the Sprint,

1. Sprint Planning (Day 1)

- Work with the Scrum Team to define the Sprint Goal.
- Select high-priority user stories from the backlog based on business value.
- Clarify requirements, acceptance criteria, and dependencies.
- Ensure the development team understands the scope and technical feasibility.
- Balance customer needs, business goals, and technical constraints.

2. Daily Standups (Every Day)

- Attend Daily Scrum Meetings to stay updated on progress.
- Answer any questions from the development team.
- Unblock issues by facilitating discussions with stakeholders.
- Ensure alignment with the Sprint Goal.

3. Backlog Refinement (Mid-Sprint)

- Continuously groom the product backlog for future sprints.
- Gather feedback from stakeholders and customers.
- Adjust priorities, if necessary, based on new insights.
- Ensure user stories are detailed, clear, and ready for future sprints.

4. Sprint Review (End of Sprint)

- Demonstrate completed features to stakeholders (restaurants, delivery partners, internal teams).
- Gather feedback on new features or improvements.
- Assess whether the team met the Sprint Goal.

- Identify any additional tweaks before deployment.

5. Sprint Retrospective (Post Sprint)

- Reflect on what went well and what can be improved.
- Discuss challenges, bottlenecks, and process improvements.
- Implement lessons learned in the next Sprint.

Managing User Stories effectively is crucial to ensure smooth development, clear priorities, and valuable product increments. Here is how you can handle user stories efficiently in an Agile Sprint,

1. Creating High-Quality User Stories

Each user story should follow,

- Independent – Can be completed without dependencies.
- Negotiable – Open for discussion, not a fixed contract.
- Valuable – Provides value to users/customers.
- Estimable – Developers can estimate the effort.
- Small – Can be completed in one Sprint.
- Testable – Has clear acceptance criteria.

Example User Story:

As a customer,

I want to track my food order in real-time

so that I know when it will arrive.

2. Writing Clear Acceptance Criteria

Define when a story is done.

Acceptance criteria ensure clarity for developers and testers.

3. Prioritizing User Stories in the Backlog

- Use the MoSCoW method (Must-have, Should-have, Could-have, Won't-have).
- Focus on business value, customer impact, and feasibility.
- Balance new features vs. technical debt.

Example Prioritization:

Must-have – Real-time order tracking.

Should-have – Personalized restaurant recommendations.

Could-have – Loyalty points system.

4. Collaborating with the Development Team

- Clarify any doubts in Backlog Grooming sessions.
- Ensure developers understand the WHY behind each story.
- Be available during the sprint for any scope clarifications.

5. Reviewing & Accepting Stories

- Test the feature against acceptance criteria.
- Check if it meets customer expectations.
- Provide feedback and approve/reject the story.

6. Iterating Based on User Feedback

- Analyse user behaviour after a feature release.
- Gather insights from customer support, surveys, and analytics.
- Refine existing user stories or create new ones for enhancements.

Document 5: Product & Sprint Backlog & Product & Sprint Burndown Chart

Product Backlog:

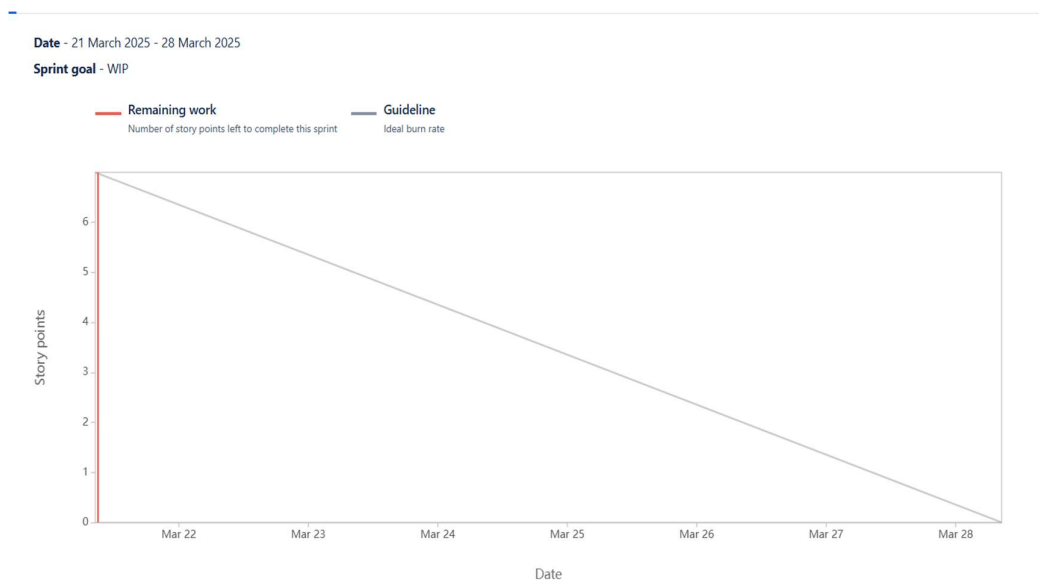
User Story Id	User Story	Tasks	Priority	BV	CP	Sprint
US001	As a Client/User I want to login into a Go-Eat Portal So that I can be able to browse the Menu and Order the Food.	Developing the UI of the registration with integration of the mail support	Medium	500	2	Sprint 1
US002	As a Restaurant Owner I want to View Orders So that I can view the list of Orders.	Developing the CatLog of the products	High	200	1	Sprint 2
US003	As a customer I want to add the address So that I can get the order to my address.	Using the tracking of the location the portal is integrated to the location and google maps so that automatically	High	500	2	Sprint 3

		address is been added with API				
US005	As a customer I want to select the payment mode So that I can make payment of my choice.	UI Interface Development	High	500	2	Sprint 4
US006	As a customer I want to view the price So that I can order the food.	UI Interface Development	Low	50	1	Sprint 1
US007	As a customer I want to know the contact number of the delivery boy So that I can contact delivery boy for my order status.	Design and connecting to the Drive and Interface.	Low	50	1	Sprint 1
US008	As a Business Owner I want to view Restaurant Revenue Resort. So that I can view the Restaurant's Revenue.	Adding the Location for the System generated users and admin	High	200	2	Sprint 1

Sprint Backlog:

User Story Id	User Story	Tasks	Owner	Estimated Effort
US001	As a Client/User I want to login into a Go-Eat Portal So that I can be able to browse the Menu and Order the Food.	Developing the UI of the registration with integration of the mail support	Developer	4 Days
US002	As a Restaurant Owner I want to View Orders So that I can view the list of Orders.	Developing the CatLog of the products	Developer	2 Days
US003	As a customer I want to add the address So that I can get the order to my address.	Using the tracking of the location the portal is integrated to the location and google maps so that automatically address is been added with API	Developer	2 Days

US005	As a customer I want to select the payment mode So that I can make payment of my choice.	UI Interface Development	Developer	3 Days
US006	As a customer I want to view the price So that I can order the food.	UI Interface Development	Developer	1 Day
US007	As a customer I want to know the contact number of the delivery boy So that I can contact delivery boy for my order status.	Design and connecting to the Drive and Interface.	Developer	3 Days



Document 6: Sprint Meetings

Meeting Type 1: Sprint Planning Meeting

Date	21.03.2025
Time	2.00 PM – 2.30 PM
Location	Pune Office, Baner
Prepared By	Mr. Mayur Shiralkar
Attendees	14

Agenda Topic:

Topic	Presenter	Time Allotted
Payment Options	Mr. Shivam Gangadhar	13 Mins
Product Catalogs Discussion, (Adding Removing)	Mr. Anurag Gadgil	17 Mins

Other Information:

Observer	Mr. Shantanu Shirke
Resources	Miss. Shivani Apte, Miss Shreya Gadgil, Mr. Om Bhide
Special Notes	Changes, Modifications in the Portal with respect to the Client Opinion.

Meeting Type 2: Sprint Review Meeting

Date	21.03.2025
Time	4.30 PM – 5.30 PM
Location	Pune Office, Baner
Prepared By	Mr. Mayur Shiralkar
Attendees	8

Sprint Status	Things to Demo	Quick Updates	What's Next
In Progress	Payment Options (UPI, Net-Banking, Cards)	Adding Cash on Delivery Option	Integration with API and Portal with Email Confirmation.

Meeting Type 3 – Sprint Retrospective

Date	21.03.2025
Time	6.30 PM – 7.00 PM
Location	Pune Office, Baner
Prepared By	Mr. Mayur Shiralkar
Attendees	12

Agenda	What went well	What didn't go well	Questions	References
Registration	Users/Clients can register successfully.	Forget Option is not working hence WIP	Is there should be option for another mail confirmation.	NA
Payment Gateway	Payments are successfully done by the Clients.	Still OTP Module WIP, hence Working on its threading for the 4 Digit Code from Third Party.	Does OTP will be having its email confirmation for separate users?	Ref: Mr. Ashutosh Joshi

Meeting Type 4 – Daily Standup Meeting

Questions	Name/Role	Week 2 (From 17.03.2025 – 21.03.2025)						
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
What did you do Yesterday	Developer 1	Developed Registration Page	Tested	Tested	Started Developing the Login Page	Testing	WIP	-
	Developer 2	Developed a Wireframe for the Login	Developed Wireframe for the Catalog for foods	Mocked Again	Mocked	Testing	Completed	Overtime Meeting and Testing
What will you do today	Developer 1	Start Testing the Registration Page and Test Cases	WIP	WIP	WIP	Complete	Testing	-
	Developer 2	Developed a Payment Gateway Testing Options	WIP	Testing of Registration	WIP	Complete	Complete	-
What (if any) blocking your Progress	Developer 1	Working on the Threading OTP	WIP	Testing	WIP	Complete	Complete	-
	Developer 2	Working on the Email Confirmation	WIP	Testing	Testing	Complete	Complete	-