

Pratik Jagtap

pratikjagtap27@gmail.com • +91 8806379098 • www.linkedin.com/in/pratik-jagtap27 • Pune

PROFILE SUMMARY

Aspiring Business Analyst with a background in Mechanical Engineering and practical training in business analysis techniques. Skilled in understanding complex systems, gathering and documenting requirements, and designing process-oriented solutions. Recognized for strong analytical abilities, effective stakeholder communication, and attention to detail. Proficient in tools such as Jira, Balsamiq, Visio, and MS Excel to support data-driven decision-making and successful project delivery.

TECHNICAL SKILLS

- Diagramming and Wireframing: Visio, Axure, Balsamiq, Figma
- Project Management: JIRA
- Data Visualization: Power BI
- Database Management: SQL Basics

PROJECTS

1. Online Shopping System: Order Registry & Customer Catalog

- Gathered and analyzed requirements to design an online order placement system using Agile methodology.
- Created user stories and wireframes; facilitated sprint planning, daily stand-ups, and reviews.
- Enabled structured order processing and cancellation flow, improving clarity and team collaboration.

2. Railway Reservation System: Ticket Booking & Cancellation

- Gathered and documented functional requirements for an online railway reservation system using the Waterfall model.
- Delivered process documentation and requirement specifications supporting system development and testing.

3. Academic Project: Design and Development of Head tilt-controlled wheelchair.

EDUCATION

- | | | |
|---|-------------|----------|
| • BE (Mechanical Engineering) | | |
| P.E.S. Modern college of Engineering, Pune. | (CGPA:7.30) | Jun 2024 |
| • Diploma (Mechanical Engineering) | | |
| Govt. Polytechnic, Awasari. | (91.69 %) | Jun 2021 |
| • SSC | (87.80 %) | Jun 2018 |

PROFESSIONAL EXPERIANCE

Intern, Instrutech May 2023

CERTIFICATION AND TRAINING

- Certified in COEPD's training professionals in evolving IT business analysis.

DECLARATION

I, Declare that the above provided information is true to the best of my knowledge.