



DEGAVATH SUNIL KUMAR

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 4-7-23/16/23/24, Plot no-45 ODF Colony 2nd Venture, Sangareddy

PROFESSIONAL SUMMARY

Innovative, forward-thinking Human Resources Generalist with in the areas of performance management, benefits administration, hiring, employment law, and compensation and wage structure. Success developing and executing new hire orientations, maintaining employee databases and human resource information systems, and investigating employee grievances and providing appropriate resolutions. Dedicated and motivated to join a reputable, growth-oriented company as a human resources director.

EDUCATION

2023 - 2025	
Malla Reddy Engeneering College	Masters Of Business Administration- HR
2018 - 2023	
Dr.B.R Ambedkar University	Bachelor of Commerce- Computer Application
2017 - 2018	
Telangana Open School Society	Intermediate
2012 - 2013	
ST Anthony's High School	Secondary School Certificate

EXPERIENCE

2021 - 2022	Computer Operator and Programming Assistant
Research Centre Imarat Defence Research and Development Organization	In the role of Computer Operator and Programming Assistant at the Research Centre Imarat, responsible for managing various computer operations and assisting in programming tasks that supported the organization's research initiatives. This position required a keen attention to detail and strong analytical skills to ensure the accuracy and efficiency of data processing and programming functions. · Executed computer operations effectively to support research projects. · Assisted in programming tasks, contributing to software development efforts. · Maintained meticulous records of programming and operational activities. · Collaborated with team members to enhance project outcomes through effective communication.

SKILLS

- Microsoft Office
- SAP-FICO
- Team Collaboration
- Critical Thinking
- Time Management
- Data Processing
- Leadership
- Adaptability

LANGUAGES

- English
- Hindi
- Telugu