

Resume

Manduguloju Sandhya Rani
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Objective:

To associate with a growth oriented organization with determination dedication and discipline, deploy my Competencies towards personal and professional growth.

Skill set:

- **Operating Systems** : Windows 2000/2007.
- **Packages** : MS-Office.
- **Internet** : HTML, Web Programming.
- **Accounting packages** : Tally 9.0
- **Software** : SAP (FICO) – ECC 6.0

Professional Qualification:

- MBA from **St. Martin's Engineering College** with 72% in 2017, Specialization in **Finance** and **Marketing**.

Academic Qualification:

- B.Com (computers) from **Shiva Shivani Degree College** with 68% in 2014.
- Intermediate (M.E.C) from **Patmos Jr College** in 2011.
- Secondary schooling from **Siddhartha High School** in 2008.

Academic Project

- **Title: A study on Financial Performance Analysis**
- **Organization: Angel broking**
- **Duration: 45 Days.**

Description:

Financial analysis (also referred to as financial statement analysis or accounting analysis or Analysis of finance) refers to an assessment of the viability, stability and profitability of a business, sub-business or project. It is performed by professionals who prepare reports using ratios

that make use of information taken from financial statements and other reports. These reports are usually presented to top management as one of their bases in making business decisions. Thus, financial analysis is the starting point for making plans, before using any sophisticated forecasting and planning procedures. Understanding the past is a prerequisite for anticipating future.

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Interpersonal skills:

- Ability to work in groups and adaptable to any situations.
- Capable of accepting challenging tasks.

Professional Experience:

Research Analyst

Ochre digi media pvt ltd

Nov 2023 – Present

- Assisted in the design and execution of market research projects, including surveys, interviews, and focus groups.
- Analyzed qualitative and quantitative data to generate insights and recommendations for clients.
- Created and maintained dashboards and visualizations using Tableau and Power BI to track key performance indicators.
- Supported senior analysts in developing client proposals and delivering presentations.

Quality and Research Analyst

- Conducted thorough quality assurance reviews to ensure compliance with industry standards and regulatory requirements, reducing error rates.
- Developed and implemented data collection methodologies and analysis techniques to support product development and improvement initiatives.
- Collaborated with product development teams to identify areas for quality enhancement and process optimization.

Financial Consultant:

Srinika Happiness and Pride Holidays Pvt Ltd.

24/7/2017-5/12/2020

- Tracks all expense reports not complying with company standards.
- Research and resolve outstanding employees account balances.
- Reviews all expense reports due to be paid weekly.
- Assist in the preparation of monthly/quarterly/annual financials and budget papers.

Skills

- Data Analysis: SQL, Excel.
- Market Research: Surveys, Focus Groups, Competitive Analysis.
- Data Visualization: Power BI.
- Reporting: Presentation Skills, Technical Writing.
- Project Management: Strategic Planning, Cross-functional Collaboration.

Hobbies:

- Internet browsing, Driving, Drawing.

Personal Information:

Father Name : M. Malla Chary

Religion : Hindu

Domicile : Hyderabad

Address : Plot No- 708/p, Padma Nagar Phase 2, Chintal, Hyderabad, 500054.

Languages Known : English, Hindi and Telugu.

Place: Hyderabad

(Sandhya)