

Khushboo Kumari

Technical Recruiter / Non-Technical Recruiter

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Professional Summary

Technical Recruiter with 2 years of experience in end-to-end hiring for IT and non-IT roles. Skilled in sourcing, screening, interviewing, and onboarding candidates through platforms like LinkedIn, Naukri, and internal ATS tools. Successfully hired for roles including Java Developers, Data Engineers, and Analysts. Experienced in using Boolean search techniques, building candidate pipelines, and coordinating with hiring teams.

Core Skills

- IT Recruitment, Boolean Search, Non-IT Recruitment
- Candidate Sourcing & Screening
- Job Portals: LinkedIn, Naukri, Indeed
- Job Posting & Mass Mailing
- Interview Scheduling & Onboarding Coordination
- HR Documentation, Google Sheets, MS Office
- Communication & Negotiation Skills

Positions & Technologies Hired

- Key Roles Closed: Java Developer, Full Stack Developer, Azure Data Engineer (30LPA), React.js Developer, Mysql Developer (13 LPA), PHP Laravel Developer
- Technologies: Java, Spring Boot, React.js, Node.js, Azure Data Factory, Azure Synapse, SQL Server, Mysql, .NET Core, REST APIs
- IT Clients: Persistent Systems, NeoSoft, KPMG, Mphasis, Hypergro, IThink Logistics, MLE Systems
- Non-IT Clients: NSE, Little Tags, Aditya Auto, ICICI Lombard, Aditya Birla Sun Life Insurance, Axis Bank, IDFC First Bank, Simplotel, Orbit,

Work Experience

Sr. Associate - Talent Acquisition Lazzaro HR Solution, Remote

Jan 2025 – Present

- Frequently closed Mysql Developer roles with offers up to 13 LPA.
- Hired candidates 20% faster by starting the search early and staying in touch throughout the process.
- Managed end-to-end recruitment across IT and non-IT verticals, successfully closing 20+ positions over 2 years.
- Hired for technical roles including Frontend Developer, SQL Developer, .NET Core Developer, ensuring a 30% faster turnaround time than average SLA.

- Partnered with clients and hiring managers using ATS and reporting tools, improving candidate tracking accuracy by 40%.
- Successfully placed IT professionals at top firms like Persistent Systems and KPMG, maintaining a 70% offer-to-joining ratio.
- Recruited for a wide range of roles including Full Stack Developer, Java Developer, Python Developer, .NET Developer, Business Analyst, Data Engineer, and Angular Developer.

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Technical Non-Technical Recruiter

Remote

Talent Acquisition Executive Sigma Allied Services Pvt Ltd, Remote

Oct 2023 – Jan 2025

- Placed more than 20 IT professionals for companies like Persistent Systems and KPMG, helping them meet their hiring goals.
- Filled positions such as Full Stack Developer, Java Developer, Python Developer, .NET Developer, Business Analyst, Data Engineer, and Angular Developer, with 90% of selected candidates joining successfully. • Created job descriptions, searched for candidates using Boolean techniques, and managed applications through ATS, speeding up the shortlisting process by 25%.
- Filled roles like Acquisition Manager, Relationship Manager, Relationship Officer, Corporate Salary Executive, and Deputy Manager (ICICI Lombard).
- Placed 15 professionals at IDFC First Bank, Axis Bank, and ICICI Lombard.

HR Intern Sigma Allied Services Pvt Ltd, Remote

Jul 2023 – Oct 2023

- Assisted in documentation, onboarding, and HR database maintenance.

Online Math Tutor Focus Edumatics (US-based), Remote

Nov 2022 – Jul 2023

- Delivered 1:1 math tutoring to U.S. students via a chat-based platform.

Education

Bachelor of Commerce (Accounting)

BBMK University, Dhanbad

2018 – 2021

Certifications

- Naukri Maestra Recruiter
- LinkedIn & IT Recruitment Certification

Key Achievements

- Closed 20+ IT positions and 15 non-IT positions.
- Reduced time-to-fill by 25% by optimizing screening and processes.
- Improved resume shortlist-to-selection ratio by 30%.

Hobbies

- Reading, especially topics related to self-development and HR trends, which help me stay updated and motivated.
- Listening to music and going for walks—both help me recharge and maintain a positive mindset.