

ALEESHA SHAIK

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Objective

To associate with an organization which gives me a chance to improve my knowledge, enhance my skills in latest technologies, be a part of the team that works towards the growth of the organization and become a valued skill person.

Experience

• PreludeSys

Medical Records Analyst

Medical reviewer with strong observational and analytical skills. Experienced in understanding and summarizing the records in chronological order.

Experienced in working with Electronic Health Records (EHR).

Ability to read patient's medical records and decode.

Expertised in medical terminologies.

Good analytical, comprehensive and time management skills.

Education

• Oil Technological and Pharmaceutical Research Institute, JNTU

M. Pharmacy (Pharmaceutical Analysis)

8.2CGPA

2022

• Sri Padmavathi Mahila Viswa Vidhyalayam

B. Pharmacy

83.6%

2019

• Sri Chaitanya Junior Kalasala

Intermediate

94.3%

2014

Skills

- Enhanced understanding on Good clinical practise, ICH_GCP guidelines, certified from National Institute of Drug Abuse(NIDA).
- Aware of drug discovery process, Pretty clinical studies, IND application, NDA, clinical research, phases of clinical trial.
- Good data collection, analysis, reporting and interpretation skills.
- Having good knowledge on basic PV, coding, aware of MedDRA, WHODD, basic information about causality assessment.
- Aware of different eCRFs, SAE reconciliation and lab reconciliation.
- Thorough understanding of the protocol.
- Having thorough knowledge on subject phases- Screening/Baseline,Treatment, follow up, survival follow up.
- Proficiency in MS Office.
- Ms Excel(VLOOKUP, Pivot table), Ms word and Ms presentation.
- Precise knowledge on 21CFR Part 11.

Projects

- Analytical method development and validation of Brinzolamide by RP-HPLC.

Interests

- Clinical Data Management

Achievements & Awards

- I have been awarded as a class representative for straight four years of my branch B. Pharmacy.

Activities

- Actively Participated in various workshops conducted at SPMVV, Tirupathi.
- Actively Participated in NSS.

COURSES

- Successfully completed Advanced postgraduate diploma in clinical research, clinical data management and pharmacovigilance.
- Completed certification on Pharmacovigilance from UPPSALA Monitoring Center regarding different modules, Introduction to Pharmacovigilance, causality assessment of ICSR, Introduction to signal detection.
- Skilled in MS Excel(Beginner, Intermediate level)

INTERNSHIP

- Completed internship at Natco Pharma Ltd, Hyderabad on Drug manufacture, Quality control, Quality assurance, Regulatory affairs related aspects.

STRENGTHS

- Good interpersonal skills.
- People management and leadership skills.
- Excellent communication and decision making skills.
- Adaptable & flexible.

PERSONAL DETAILS

- DOB: 27-08-1997
Marital Status: Single
Nationality: Indian
Gender:Female

DECLARATION

- I here by declare the above furnished particulars are true to the best of my knowledge and belief. My resume is attached for your review. I am confident that my skills, talent would make great contributions to your organization. Thank you for your consideration and I look forward hearing from you.

Signature: 
Aleesha Shaik