

Sumayya Thabassum

Phone: 8688667825

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Location: Mahabubnagar, Telangana

Professional Summary

A detail-oriented post graduate with strong communication and administrative skills. Seeking a role in a reputed company to contribute my knowledge and grow professionally.

Education

Master of Business Administration (MBA)

Vignana Bharathi Institute of Technology, Hyderabad, Telangana — 2025 GPA 7.45

Bachelor of Science (B.Sc)

MVS Govt Arts and Science College, Mahabubnagar, Telangana — 2023 GPA 8.51

Intermediate (BiPC)

Vikas Junior College, Atmakur — 2020 GPA 6.70

SSC (10th Class)

ZPHS High School, CCK, Mahabubnagar — 2018 GPA 8.7

Skills

- MS Office (Word, Excel, PowerPoint)
- Communication
- Data Entry
- Time Management
- Teamwork
- Organizational Skills

Strengths

- Quick learner
- Positive attitude
- Hardworking and dedicated

Project

- **Project Title:**

“A Study on Employee Training Practices with Reference to Gro India Pvt. Ltd., Hyderabad”

Languages Known

- English Telugu Hindi Urdu